



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 01394 411405 / 07739 411927 hollesleyparishclerk@gmail.com

NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 16th FEBRUARY 2023 AT 8.00PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Between 7.30pm and 8.00pm, a discussion will be held with a representatives of Alderton Surgery, with regard to the proposed closure of the Hollesley Branch Surgery

Agenda

1. Apologies for Absence:
 - a) To receive apologies
 - b) To approve Apologies
2. To receive any...
 - a) Declarations of Pecuniary Interest
 - b) Declarations of Non-Pecuniary Interest
 - c) Applications for Dispensation on Agenda Items.
 - d) Declarations of Gifts or Hospitality Received over the value of £25.00
 - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
4. To agree Minutes of meeting dated 1st February 2022
5. Finance Matters:
 - a) To receive and accept Accounts as at 31st January 2023
 - b) To receive report on the Scribe Accounting Software from the Clerk
 - c) To discuss current reserve levels held by the Council and if these need to be altered.
 - d) To authorise the following Invoices for Payments:
 - i. None
 - ii. Any invoice coming forth
 - e) To note Payments made since last meeting:
 - i. None
 - f) To note Payments received since last meeting:
 - i. None

Please be aware that recording of meetings is probable

6. To discuss the following Planning Applications/Appeals:
 - a) DC/23/0372/TPO | W1 of TPO No. 139 / 2000 1no. Woodland block (outlined red on plan) - Repeated pruning operations (see application for details) - The Bracken House 1 Acorn Rise Hollesley
 - b) To discuss applications DC/22/4775/FUL and DC/23/0203/FUL for 65 dwellings in Eyke and the impact they will have on the Melton Railway Crossing and Crossroads.
 - c) To discuss speaking with ESC Planning Department, with reference to 'workers vehicles' when development is permitted, requesting a detailed agreement on where all the work vehicles will be parked during the construction or alterations of any building(s), forms part of the conditions for consent.

7. Highways:
 - a) To discuss issues of cars parking on pavements, blocking the path of residents, especially those with wheelchairs or buggies
 - b) To receive update on New Benches at Tank Hill and Allotments
 - c) To receive comments from Oak Hill residents, re. proposed new Bus Shelter at Oak Hill
 - d) To discuss format and date/time of Annual Litter Pick

8. Hollesley Village Hall
 - a) Transfer of the Legal Title of the Village Hall to the new Hollesley Village Hall CIO – To receive update on a meeting with the Hall Committee
 - b) To discuss the proposal from the Peninsula Practice to close the Hollesley Branch Surgery

9. Recreation Grounds:
 - a) To receive update on letter to the St Edmundsbury Diocese with reference to allowing Caravans to use the Recreation Ground.
 - b) To the forthcoming Coronation of King Charles III and how the Parish Council can work with other community groups on the celebrations.

10. Documentation – To review the following Documents:
 - a) Financial Regulations (Jan 2022)

11. To receive agenda items and agree date of Next Meeting (16th March 2023 – In Hollesley Village Hall)

Judi Hallett - Clerk to the Parish Council (10th February 2023)