



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 3rd DECEMBER 2015 AT THE BOWLS HUT, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. To received resignation of Cllr. Wade and Co-option of New Parish Councillor: Applicants are Ms Gerry Bathe, Mr Steve Young, Mr Ken Jacques and Mr Andrew Coyne
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public
 - b) Reports or comment from SCDC or SCC Councillors
 - c) Report or comment from Safer Neighbourhood Team
 - d) Report from Rev. Hatchett
5. To agree Minutes of meeting dated 5th November 2015
6. To discuss and agree response to the following Planning Applications:
 - a) *None at time of publishing Agenda*
 - b) Any application coming forth
7. To discuss previous months list of planning decisions made by SCDC and to receive an update on DC/14/0056/FUL – conversion of stable block referred to the SCDC Enforcement officer
8. To discuss the listing of all Village Assets
9. Community Emergency Plan - To discuss way forward
10. Village Hall/Recreation Ground:
 - a) To discuss alterations to Village Hall rear doors for disabled access
 - b) To discuss Play Park inspections from Ipswich Borough Council (IBC)
 - c) To receive update on payment of invoice for architectural drawings for proposed new Sports Pavilion
 - d) To receive update on new Pavilion progress
11. To discuss the Queen's 90th birthday and creating an improved amenity space on the recreation ground for multi-generational use

Please be aware that recording of meetings is probable

12. Highways:
- a) To receive update on Swallows Close line marking
 - b) To receive report from Oak Hill and Duck Corner Footpaths Working Group on the proposed footpath between Oak Hill and Duck Corner
 - c) Speeding – To receive a letter regarding speeding from a resident of Moorlands
 - d) To discuss setting up a working party to walk the village footpaths and ‘Beat the Bounds’
13. To discuss creating village gardens spaces with the cooperation of the Gardening club and Comm. Garden
14. Finance Matters:
- a) To review and authorise Accounts for year to 31st October 2015
 - b) To review draft Budget for 2016/17 (send to Councillors on 24th November)
 - c) To authorise Boyton PCC’s use of Outdoor Play Space Funding Scheme money (£.106 funds) of £2,098.00
 - d) To receive update on part repayment of the PWLB Loan held by the Parish Council
 - e) To consider a grant for Hollesley Village Hall for £2,500.00 for year 2016/17
 - f) To authorise the following Invoices for Payments:

i. J Hallett (Salary for Dec + Expenses to 31 st Dec)	£115.61
ii. J Daly (Remembrance Day Wreath)	£40.00
iii. SC Norse (Grass cutting for year April 15 ~ Mar 16)	£2,096.29
iv. Mr D Middleditch (Assistance with Allotments)	£70.00
v. Any invoice coming forth	
 - g) To note Payments made since October meeting:

i. C Stammers	£49.82
ii. C Walker	£1.50
iii. Hollesley Village Hall (for Just 42)	£630.00
iv. Information Commissioners Office	£35.00
v. Royal British Legion	£50.00
 - h) To note Payments received since October meeting:
 - i. tbc
15. To discuss a project to assess the Street lighting arrangements in the village and the setting up of a w/party
16. To discuss setting up a working party to improve the Street Scene (Grit bins, seats/benches, communal spaces, etc.)
17. To receive Clerk’s report and items arising from last minutes not covered elsewhere, to include:
- a) Update on WI Tree and new Village Sign
 - b) Update on Scattered Orchards Project
 - c) Update on Street Lights at Oak Hill
 - d) To discuss purchase of a Defibrillator for Hollesley Village
 - e) Oak Hill Club House and Tennis Court
 - f) Update on proposed enlargement of the Physical Limits Boundary
 - g) To discuss dates for meetings in January, February and March 2016
 - h) Any matters forthcoming
18. Allotments – To acknowledge report from Cllr. Walker
19. To acknowledge correspondence received by the Clerk and respond as appropriate
- a) *None at time of publishing agenda*
20. To receive agenda items for next meeting and agree date of Next Meeting

Judi Hallett ~ Clerk to the Parish Council (27th November 2015)

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