

## **Hollesley Parish Council**

**Annual Meeting of the Parish Council on Thursday 14th May 2015 at 7.00pm till 8pm,  
Hollesley Village Hall, Councillors are summoned to attend, Public and Press invited**

### **AGENDA**

#### **Welcome**

##### **1. To elect a Chairman of the Parish Council**

a) To receive the Chairman's declaration of acceptance of office

##### **2. To elect a Vice-Chairman of the Parish Council**

a) To receive Vice Chairman's declaration of acceptance of office

##### **3. To fill any vacancies left unfilled at the election by reason of insufficient nominations/ Co-option**

a) To receive co-opted councillors declaration of acceptance of office

##### **4. Clerk to receive Councillors declaration of acceptance of office**

a) Code of conduct/standing orders

##### **5. To decide when any declarations of acceptance of office which have not been received as provided by law shall be received**

##### **6. Apologies for absence**

##### **7. Declarations of interest/dispensations received**

##### **8. To appoint representatives**

- Finance – Precept
- Responsible Finance Officer
- Parish Paths Liaison Officer
- Representative on Village Hall Management Committee
- Representative on Hollesley Commons Management Association
- Representative to attend SALC meetings
- Police Liaison Officer
- Tree and Pond Warden
- Allotment working group
- Water Tower to Duck Corner Footpath Working Group
- Cemetery Working Group
- Emergency Plan Group

##### **9. Finance**

- Appointment of internal auditor
- End of year accounts – update of process
- Payments for Approval

##### **10. Minutes to be agreed 2<sup>nd</sup> April 2015 and 1<sup>st</sup> May 2015**

##### **11. Matters to be considered at the next meeting**

##### **12. Date and time of next meeting**



Signed S Loader Clerk

Payments for Approval and Receipts- May 2015			
Hollesley Parish Council			
<u>Payments</u>	£	cheque no	
Suffolk Norse SCS42376 Refuse collection	379.39		b/f balance stat ref 290 20th March 2015 23180.58
Suffolk Norse SCS45972 Refuse collection	384.7		
SALC Annual subscription 15595	407		minus payments for approval 1878.73
S Loader Clerk May 2015	288		Plus Receipts uncleared 168
S Loader Printer Ink reimbursement and envelope	35.06		minus payments uncleared 3610.76
D Driver reimburse Postcrete for dog bins	5.16		
Glasdon purchase of 2 dog bins inv 683295	379.42		
<b>Total</b>	<b>1878.73</b>		<b>Current account balance therefore 17859.09</b>
<u>Uncleared Receipts</u>			
<u>Allotments</u>	<u>168</u>		<u>Total Reserves</u>
<u>Total</u>	<u>168</u>		
<u>Uncleared Payments</u>			Tracker **146 as @ 17th March 2015 28693.29
			Community Current Account **019 17859.09
<u>Uncleared payments April 2015</u>	<u>1257.96</u>		<u>Total</u> 46552.38
Get Mapping	48	101926	
PWLB Loan Dec Payments	1979.8	dd	
Heelis and Lodge	125	101932	<u>Reserve Allocation Breakdown</u>
Just 42	200	1001937	Play Equipement 5700
			Water Tower Cycle/Footway 7000
			Replacement Street Lighting 8000
<b>Total</b>	<b>3610.76</b>		Allotment Upgrade 2000
			Election Expenses Contingency 1000
			Notice Board 850
<u>Allotments</u>			Capital Reserves Computer 1500
Balance O/s	608		Total 26050
Received payments	168		Remaining Reserves 20502.38
<b>Total Due</b>	<b>440</b>		<u>Liabilities</u>
			PWLB Loan
			468589 Construct new footpath leading to 327.74
			482130 Redevelopment Hollesley Villa 14748.96
			490324 Purchase of Recreation Ground 8750
			<b>Total</b> 23826.7

4 residents  
Christine Block

Propose Wade Jayne Daly

C Stammers Chris Walker Tom Day and Syli wade

Secret vote was taken – split equally 3 way  
Cllr Walker and Cllr J Daly leave the room to discuss the role  
Returned 19.14

Elect a vice chairman  
Proposed C Walker 5 votes for

No co option taken

4) clerk received declarations of interest

5) Cllr Bishop doesn't take office

6. none recorded

7. Cllrs made aware of the declarations of interest

8. Clerk suggest a planning committee/ Cllr Walker agrees this is the best option/  
C Block comments on the planning application made against policy/ surprised her considerably. To revise a  
thinking on the planning application  
C Walker comments that the planning dept is ignoring the councils observations /C Block comments she  
represent councils if comments are constantly being ignored. And you should have an understanding of the  
thinking Cllr Walker and Tom Daly/ Planning working group  
Clerk to action contact with the planning officer Parish council meeting /full council agree

1) Planning working group - 4 individuals Cllr Burbridge /C Walker/T Daly/C Stammers/local plan clerk to obtain  
paper copies – include national policy framework Cllr Walker looked at the document in terms of affordable  
housing – Local plan document C Block continued high court – has been agreed as a working document-  
additional development sites for the future

1) finance Precept – Cllr Stammers/Cllr Walker/Cllr J Daly/Cllr Burbridge

2) Sally Loader

3) Parish Paths – Cllr Daly County Anette Robinsons

4) Village Hall - Cllr Wade

5) commons - Cllr Daly

6) salc – Cllr Wade and Cllr Daly

7) Police – Cllr Beecroft

8) tree and pond - Cllr Beecroft

9) allotment Cllr Stammers/Cllr Walker/Cllr J Daly

10) defunct

11) Cemetery – Cllr Stammers/Cllr Wade

12) Emergency plan - Cllr Wade/Cllr J Daly/

Collect info –

Coastal Partnership – T Daly C Block – draft report management of the coast – Hollesley isn't represented –  
Tim Green and Martello towers C Block to email Tim Green Policy for the future of the coast

9) Heelis and lodge

10)

Finance Signatories - J Daly/C Walker/T Burbridge

## Matters/

Cllr Beecroft made enquiries over the cutting of the trees no TPO ASK for the tree officer to attend and take a look at the whole site. Cllr Block fully supports the request  
Cllr Beecroft to contact and copy clerk in on the date

## Minutes

Proposed Cllr Walker seconded C Stammers

### 11. Cllr Beecroft Update on tree warden

Emergency plan

Notice board update and speed sign

Update on sports pavilion/ Clerk to request that the planning application from D Driver

Allotments terms and condition - Cllr Walker/Stammers did training conditions drawn up in 2013

Full council didn't want to adopt the new. Meeting 9 residents don't want deer fencing Cllr Walker to review the terms and conditions 3 tanks in maybe a 4<sup>th</sup> at a later date. Key holders will pay only. Water main on the boundary. Cant connect due to access issues. Needs resolving – full council meet Cllr Walker to copy cllrs approve drafts to consult with the allotment holders

Cllr Block to query £200 towards the planning

Clerks pay review

Website update

C Walker – april meeting resident – adoption of old street lights on the second circle

C Block economic wilford area for tourism national pilot will need to seek views of the council

Cllr Daly suggest coming up with new ideas

Cllr Walker Councillor training - SALC Clerk Contact Gerry regards co training

Swallows close- C Block to seek advice regards adoption and road signs

Cllr Walker refers to house builders paper work should be sent to county

4<sup>th</sup> June first meeting of the new council – clerk to email

Harriet and Mr Anderson – issue plans water tower – outline planning footpath clearly shown –

9 units Footpath has changed, sign has been moved to direct people on the road appears on may 1961

2012 drawing of the map, footpath is now on the road Original plans clearly shows verge and plum hedge –

Full plans state shifted onto the road – dangerous for children

C Block asks county council maps shows path behind the hedge – meaning no path on the site

Resident concerned that the developer doesn't understand his obligations. Reinforce original outlining planning permission.

Plum hedge to be cut back to 2 metres

Dog bins are now put up.

Meeting Closed 21.11

Letter from council

Recognition of councillors

