



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 7TH JANUARY 2016 AT THE VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Co-option of New Parish Councillor: Applicants to be confirmed
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public
 - b) Reports or comment from SCDC or SCC Councillors
 - c) Report or comment from Safer Neighbourhood Team
 - d) Report from Rev. Hatchett
5. To agree Minutes of meeting dated 3rd December 2015
6. To discuss and agree response to the following Planning Applications:
 - a) DC/15/4863/FUL - Temporary caravan on site during building of new build DC/14/0056/FUL - Land South West Of The Dell Meadow Farm Lane
 - b) Any application coming forth
7. To discuss previous months list of planning decisions made by SCDC and to receive an update on DC/14/0056/FUL – conversion of stable block referred to the SCDC Enforcement officer
8. To receive an update from the Clerk on Village Community and Heritage Assets
9. Community Emergency Plan - To receive a update from the Clerk
10. Village Hall/Recreation Ground:
 - a) To discuss Play Park inspections from Ipswich Borough Council (IBC)
 - b) To receive update on new Pavilion progress
11. Queen's 90th birthday Celebrations – To receive an update from the Working Party

Please be aware that recording of meetings is probable

12. Highways and Footpaths:
- a) To receive update on Swallows Close line marking from Clerk
 - b) To receive report from Oak Hill and Duck Corner Footpaths Working Group on the proposed footpath between Oak Hill and Duck Corner
 - c) 30MPH Signs at Moorlands Close – To receive an update from the Clerk
 - d) To receive an update from Cllrs. T Daly and Stammers on the ‘Beat the Bounds’
 - e) To receive an update on Footpath 22
 - f) To agree response to SCC Definitive Map Officer re the ‘Blue Bell Wood’ path through Poplar Park
13. To discuss creating village gardens spaces with the cooperation of the Gardening club and Comm. Garden
14. Finance Matters:
- a) To review and authorise Accounts for year to 30th November 2015
 - b) To discuss option to ‘opt out’ of the new External Audit process provided by NALC
 - c) To discuss part repayment of the PWLB Loan held by the Parish Council
 - d) To discuss grant requests from Hollesley Primary School (£100), Disability Advice Service (no amount suggested) and Headway Suffolk (no amount suggested)
 - e) To authorise the following Invoices for Payments:

i. J Hallett (Expenses and Admin)	£68.44
ii. D Barnard (Litter picking Oct, Nov and Dec)	£120.00
iii. Any invoice coming forth	
 - f) To note Payments made since December meeting:

i. Clerk’s Salary (Dec)	£284.51
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 - g) To note Payments received since December meeting:

i. Sutton Heath Football Club	£500.00
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15. To receive an update from the Village Street Lighting Working Party
16. To discuss setting up a working party to improve the Street Scene (Grit bins, seats/benches, etc.)
17. To receive Clerk’s report and items arising from last minutes not covered elsewhere, to include:
- a) Update on WI Tree and new Village Sign
 - b) Update on Scattered Orchards Project
 - c) Update on Street Lights at Oak Hill
 - d) To receive update on purchase of a Defibrillator for Hollesley Village
 - e) To discuss setting up an Electronic Village News Broadcasting System through Mail Chimp
18. Allotments – To acknowledge report from Cllr. Walker
19. To discuss providing a Bus Shelter at Duck Corner
20. To consider request from Hollesley Players to put a second ‘Container’ on the Playing Field for storage of drama equipment and props
21. To review all draft documentation sent to Councillors on 1st December 2015
22. Cemetery:
- a) To discuss maintenance agreement with Mr Collins
 - b) To discuss revising Cemetery Fees
23. To acknowledge correspondence received by the Clerk and respond as appropriate
24. To receive agenda items for next meeting and agree date of Next Meeting

Judi Hallett ~ Clerk to the Parish Council (31st December 2015)