



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council  
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## NOTICE OF THE PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 2<sup>nd</sup> JUNE 2016 AT THE VILLAGE HALL, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
  - a) Reports or comment from any member of the public
  - b) Reports or comment from SCDC or SCC Councillors
  - c) Report from Rev. Hatchett
4. To agree Minutes of meeting dated 5<sup>th</sup> May 2016
5. To discuss and agree response to the following Planning Applications:
  - a) *None at the time of producing the agenda*
  - b) Any application coming forth
6. Village Hall/Recreation Ground :
  - a) To receive update on New Pavilion progress
  - b) To discuss quotes received to improve the condition of the hall driveway and parking areas
  - c) To discuss marking a disabled parking bay at the front of the Hall car-park
7. Queen's 90<sup>th</sup> birthday Celebrations – To receive an update from the Working Party
8. Highways and Footpaths:
  - a) To discuss possible alternative to separate path between Water Tower and Duck Corner
  - b) To receive an update on Highways meeting with SCC
  - c) To receive an update on issues with footpaths 25 and 33 at Oak Hill
  - d) To receive an update on the bus shelter at Duck Corner
  - e) To receive an update on installing a Quiet Lane in School Lane
  - f) To receive an update on the path at the Black Ditch Plantation/Poplar Park
  - g) To receive an update on parking arrangements at the School
  - h) To discuss naming the green area in Swallows Close as 'Mills Green'

9. Finance Matters:

- a) To agree accounts for month ending 30<sup>th</sup> April 2016.
- b) To authorise the following Invoices for Payments:
  - i. J Hallett (Expenses and Admin) £31.56
  - ii. T Daly (Refreshments for 8 people after B/Bounds) £16.20
  - iii. SALC (Annual Subscription) £423.87
  - iv. Countrywild Pest Control (Rat control) £84.00
  - v. Any invoice coming forth
- c) To note Payments made since May meeting:
  - i. Clerk's Overtime (6 months) £718.20
  - ii. Clerk's Salary (May) £284.51
- d) To note Payments received since May meeting:
  - i. Precept £14,100.00

10. To agree expenditure on upgrade to Street Lights in The Street (quotation sent to Councillors on 10<sup>th</sup> May)

11. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:

- a) To adopt the Poster Policy suggested by the Clerk (e-mail sent on 8<sup>th</sup> May)
- b) A update on maintenance arrangements for the existing village sign
- c) An update on the Allotments

12. To discuss the merits of producing a full Neighbourhood Plan or a Village Survey to gather thoughts and opinions of residents

13. Clerk:

- a) To ratify hourly rate increase in line with NALC/SLCC guidelines (from £10.26 to £10.36 per hour)
- b) To discuss Clerk's request that entry in to the Local Government Pension Scheme is considered and discussed fully at the July/September meeting.

14. To receive agenda items for next meeting and agree date of Next Meeting

*Judi Hallett* - Clerk to the Parish Council (27<sup>th</sup> May 2016)