



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 7th JULY 2016 AT THE VILLAGE HALL, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public
 - b) Reports or comment from SCDC or SCC Councillors
 - c) Report from any other village organisation
4. To agree Minutes of meeting dated 2nd June and 15th June 2016
5. To discuss and agree response to the following Planning Applications:
 - a) DC/16/2423/FUL – Insulation and render of exterior walls at Brooklands, The Street, Hollesley
 - b) DC/16/2407/FUL - Erection of two bedroom park home to provide accommodation for Head Groom. - Sink Farm, St David's Lane, Hollesley (i.e. at the Suffolk Punch Trust)
 - c) DC/16/2437/VOC - Application to vary Condition 2 of DC/14/3533/FUL (Erection of 9 Dwellings with associated access, parking and landscaping.) to address minor amendment to the already approved proposal - refer to revised Drawing 5787/30C and additional Drawing 5787/40 - See Shallish Associates Limited letter dated 13th June 2016. - Heath Dairy Farm, Melton Road, Hollesley
 - d) Any application coming forth
6. Village Hall/Recreation Ground :
 - a) To discuss responsibilities for hall and recreation ground maintenance and improvements
 - b) To discuss possible improvements to the Play Park Equipment
 - c) To discuss quotes received to improve the hall driveway & parking areas (inc. drainage)
 - d) To receive update on the marking an 'Accessible Parking Bay' at the front of the Hall car-park
7. Highways and Footpaths:
 - a) To receive an update on the path between Water Tower and Duck Corner
 - b) To receive an update on Highways meeting with SCC from Cllr. James Mallinder
 - c) To receive an update on issues with footpaths 25 and 33 at Oak Hill
 - d) To receive an update on the bus shelter at Duck Corner
 - e) To discuss installing a Quiet Lane in School Lane
 - f) To receive an update on the path at the Black Ditch Plantation/Poplar Park
 - g) To receive an update on parking arrangements at the School from Cllr. Jane Daly
 - h) To receive an update on naming the green area in Swallows Close as 'Mills Green'

Please be aware that recording of meetings is probable

8. Finance Matters:
- a) To agree accounts for month ending 31st May 2016.
 - b) To authorise expenditure on repairs to the Sports Pavilion (mail sent 25th June)
 - c) To discuss account/budget for Queen's 90th Birthday Celebrations
 - d) To authorise the following Invoices for Payments:

i. J Hallett (Expenses and Admin)	£39.00
ii. D Barnard (3 months litter picking)	£120.00
iii. P Magennis (Water trough installation)	£130.00
iv. HMRC (Clerk's PAYE)	£213.60
v. SALC (Village Hall Briefing from M. Friend)	£36.00
vi. Any invoice coming forth	
 - e) To note Payments made since June meeting:

i. Clerk's Salary (June)	£284.51
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 - f) To note Payments received since June meeting:

i. None	
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9. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:
- a) A update on funding for the new village sign
 - b) An update on the Allotments
 - c) To discuss holding an August meeting
10. Documentation – To review the Equal Opportunities Policy in light of previous discussions on providing an Accessible Parking Space
11. To receive agenda items for next meeting and agree date of Next Meeting

Judi Hallett - Clerk to the Parish Council (1st July 2016)