



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*  
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## NOTICE OF THE PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 1<sup>st</sup> SEPTEMBER 2016 AT THE VILLAGE HALL, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Co-option of a new Councillor and signing of the Declaration of Acceptance of Office form
4. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from SCDC or SCC Councillors
5. To discuss applying to register the Shop and Pub as Community Assets (in light of conversation with Mr Clement)
6. To agree Minutes of meeting dated 4<sup>th</sup> August 2016
7. To discuss and agree response to the following Planning Applications:
  - a) *None at the time of compiling the agenda*
  - b) Any application coming forth
8. To receive report on the Coastal Community Team and Economic Forum from Dist. Cllr. Block
9. Village Hall/Recreation Ground :
  - a) To discuss placing bicycle racks at the hall
  - b) To discuss quotes received to improve the hall driveway & parking areas
  - c) To receive update on the marking an 'Accessible Parking Bay' at the front of the Hall car-park
10. Highways and Footpaths:
  - a) To receive an update on the path between Water Tower and Duck Corner
  - b) To receive an update on Highways matters from Cllr. James Mallinder
  - c) To discuss comments from Stephen Burroughs (SCC Councillor) regarding role of Parish Councils with reference to Highways matters and possible letter to EADT.
  - d) To receive an update on naming the green area in Swallows Close as 'Mills Green'
  - e) To receive an update on the new vehicular entrance at the top of Fox Hill

*Please be aware that recording of meetings is probable*

11. Finance Matters:

- a) To agree accounts for month ending 31<sup>st</sup> July 2016.
- b) To discuss the Budget review carried out by the Clerk as at 31<sup>st</sup> July
- c) To authorise the following Invoices for Payments:
  - i. J Hallett (Expenses and Admin) £94.74
  - ii. M Friend (travel to SALC for Village Hall meeting) £17.10
  - iii. T Barnard (Ink and Paper allowance) £25.00
  - iv. Any invoice coming forth
- d) To note Payments made since August meeting:
  - i. Clerk's Salary (August) £284.51
- e) To note Payments received since August meeting:
  - i. VAT Refund £243.76
  - ii. Sign Donation £100.00

12. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:

- a) A update on funding for the new village sign
- b) An update on the Allotments
- c) To sign off the Equal Opportunities Policy
- d) To discuss possible donation to Just 42 for use of the hall.

13. To discuss the merits of engaging a 'Maintenance Person' for smaller council jobs and the suggestion a 'tractor mower' could be purchased and used to cut grass owned by HPC and SCC by either a designated person or team.

*Exclusion of the press and public due to confidential nature of the following item*

14. To discuss the pension provision for the Clerk (*Clerk to leave the room*)

*Re-inclusion of the press and public*

15. To receive agenda items for next meeting and agree date of Next Meeting

*Judi Hallett* - Clerk to the Parish Council (25<sup>th</sup> August 2016)