



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 1st DECEMBER 2016 AT THE **SUFFOLK PUNCH TRUST**, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. To co-opt Parish Councillor and the signing of the Declaration of Acceptance of Office – ITEM DEPENDENT ON AUTHORISATION FROM SCDC
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from SCDC or SCC Councillors
5. To agree Minutes of meeting dated 3rd November 2016
6. To discuss and agree response to the following Planning Applications:
 - a) DC/16/4597/FUL - Single and 2 storey extensions and cartlodge to dwelling - 9 Boyton Road Hollesley
 - b) Any application coming forth
7. Village Hall/Recreation Ground :
 - a) To discuss the draft license for the Football clubs
8. Highways and Footpaths:
 - a) To discuss quotation for Bus Shelter (if received by date of meeting)
 - b) To discuss purchase of a Speed Indicator Device (SID)
 - c) To confirm School Lane and Shingle Street Road should be designated as Quiet Lanes
 - d) To discuss makeup of 'Duck Corner to Water Tower' Working Party
 - e) To discuss Link Bus availability in recent months

9. Finance Matters:

- a) To agree accounts for month ending 31st October 2016.
- b) To discuss draft budget for 2017/18
- c) To approve expenditure on pollarding of trees in the Cemetery (Cost £255 + VAT)
- d) To approve reduction of hedge at Allotments (Cost £270 + VAT)
- e) To authorise the following Invoices for Payments:
 - i. G. Collins (Cemetery Grass and allotment work) £739.20
 - ii. M. Friend (Keys for Gate) £10.00
 - iii. Anglian Water (Allotments Water) £25.48
 - iv. Any invoice coming forth
- f) To note Payments made since November meeting:
 - i. J Hallett (Overtime and Expenses) £712.53
- g) To note Payments received since November meeting:
 - i. 2 Donations for Sign £55.00
 - ii. Annual Allotment Rents £429.11

10. Allotments:

- a) To discuss report from Tree Surgeon with reference to the trees uprooting the path at the Allotments

11. Documentation – Authorisation of:

- a) Standing Orders (Dec 2016) – *Sent to Councillors on 7th November 2016*

12. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:

- a) An update on the new village sign
- b) An update on the Oak Hill Street Lights
- c) Details of training costs for Councillors

13. To receive agenda items for next meeting and agree date of Next Meeting

Judi Hallett ~ Clerk to the Parish Council (23rd November 2016)