



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 01394 411405 / 07739 411927 hollesleyparishclerk@gmail.com

**Presentation by Nick Crick from Bawdsey Coastal Partnership with reference to producing an Integrated Design Study for our Coastline
7.00pm ~ 7.30pm**

NOTICE OF THE PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 2ND FEBRUARY 2017 AT THE VILLAGE HALL, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
 - a) Introduction from Gary Lowe of Groundwork Suffolk and Norfolk on the Wild Villages Project
 - b) Reports or comment from any member of the public or from any other village organisation
 - c) Reports or comment from SCDC or SCC Councillors
4. To agree Minutes of meeting dated 5th January 2017
5. To discuss and agree response to the following Planning Applications:
 - a) *None at the time of publishing the agenda*
 - b) Any application coming forth
6. Village Hall/Recreation Ground :
 - a) To discuss request from Sutton Heath Saxons FC to place a Port-a-Cabin on the recreation Ground
 - b) Update on the draft license for the Football clubs
 - c) To discuss quotations received for grass cutting contract and accept one.

7. Highways and Footpaths:
- a) To discuss request from Mr Alan Shelcott that the Parish Council apply for the path between paths 4 and 5 along the Black Ditch Drain to be established as an official footpath
 - b) To discuss quotations for Bus Shelter
 - c) To discuss meeting held with Hollesley Primary School over traffic calming measures
 - d) To discuss additional brackets for SID posts (cost £50 each)
 - e) To discuss possibility of working with Boyton PC (and others) to set up a Speedwatch Community Group to purchase equipment monitor traffic speeds.
 - f) To discuss proposal from 'Duck Corner to Water Tower' Working Party
8. Finance Matters:
- a) To agree accounts for month ending 31st December 2016.
 - b) To discuss applying for a grant to purchase a new Laptop and software.
 - c) To authorise purchase of a suitable number of Hi-Vis waist coats, to the value of a maximum of £100, for Hollesley School Children to use.
 - d) To approve new pay rate for Clerk (with effect from 1st April 2017), as agreed by the National Joint Council for Local Government Services (SCP22 rising from £10.63 per hour to £10.74)
 - e) To authorise the following Invoices for Payments:

i. Hollesley Village Hall (Marine Conservation Meeting + Bazaar)	£33.00
ii. Any invoice coming forth	
 - f) To note Payments made since January meeting:

i. Friends of Hollesley School (grant)	£100.00
ii. SPC Trees (Cemetery)	£306.00
iii. Booth Tarmacadam (Hall car park)	£16,339.20
 - g) To note Payments received since January meeting:

i. Allotment Rent	£29.44
-------------------	--------
9. Documentation:
- a) Review of Financial Regulations (Jan 2016)
 - b) Review of Suffolk Code of Conduct
 - c) Review of Asset Register (Jan 2017)
 - d) Adoption of Standing Orders (Feb 2017)
10. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:
- a) An update on the new village sign
 - b) Any matters arising
11. Allotments:
- a) To receive update on placing a sign, warning of uneven path, either end of the Allotments footpath
 - b) To receive notification of grant monies claimed from 3 years ago.

Exclusion of the press and public due to the confidential nature of this item

12. To discuss payment made by Football Clubs for use of facilities

Re-inclusion of the Press and Public

13. To receive agenda items for next meeting and agree date of Next Meeting

Judi Hallett ~ Clerk to the Parish Council (27th January 2017)