



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 2ND MARCH 2017 AT THE VILLAGE HALL, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from SCDC or SCC Councillors
4. To agree Minutes of meeting dated 2nd February 2017
5. To discuss and agree response to the following Planning Applications:
 - a) *None at the time of producing the agenda*
 - b) Any application coming forth
6. To discuss the 'Shingle Street Dog Order' proposed by Bawdsey Parish Council on 2km of coast south of Shingle Street
7. To discuss applying to register the Shop and Pub as Assets of Community Value
8. To discuss the street lights at Oak Hill Old Circle
9. Bawdsey Coastal Partnership:
 - a) To discuss appointing a representative to the Bawdsey Coastal Partnership Group
 - b) To receive report from Cllrs Palmer and Burbridge re. meeting with Environment Agency
 - c) To discuss request from BCP for funding towards further study of coastal erosion.
10. Village Hall/Recreation Ground :
 - a) To receive update on the placement of a Port-a-Cabin on the recreation Ground
 - b) To agree and sign the licenses for the two Football clubs
 - c) To discuss quotation received for disabled ramps at all entrances/exits from the Village Hall
 - d) To discuss quotation received to add kerbs to end of new tarmac (£495.00 + VAT)
11. Highways and Footpaths:
 - a) To receive update on the Black Ditch Drain path
 - b) To discuss design for Bus Shelter
 - c) To receive update from 'Duck Corner to Water Tower' Working Party

Please be aware that recording of meetings is probable

12. Finance Matters:

- a) To agree accounts for month ending 31st January 2017.
- b) To discuss funding hall hire for a couple of Wild Villages events in Hollesley
- c) To discuss request from Sutton Heath Football Club for a grant towards Portable Flood Lights
- d) To authorise the following Invoices for Payments:
 - i. A Palmer (Travel to SALC x 2) £38.70
 - ii. SALC (Training for A Palmer) £132.00
 - iii. C Stammers (Allotment path signs) £33.98
 - iv. C Walker (Allotment and Pavilion expenses) £55.53
 - v. Westcotec Ltd (3 additional SID Post Brackets) £180.00
 - vi. Baker and King Ltd (repairs to Pavilion roof) £62.40
 - vii. Any invoice coming forth
- e) To note Payments made since February meeting:
 - i. None
- f) To note Payments received since February meeting:
 - i. A Ferguson (Allotment rent) £12.00
 - ii. VAT Refund £4,446.53

13. Documentation – To review and accept:

- a) Risk Assessment (Financial) Mar 2017
- b) Risk Assessment (Non-Financial) Mar 2017

14. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:

- a) To discuss purchase of tubs and/or plants for the mini-orchard in Mallard Way
- b) Annual Parish Meeting – to discuss format and speakers
- c) Report from Cllr. Mallinder on Planning Conference

15. Allotments:

- a) To discuss possible action that could be taken to improve the uneven path through the Allotments

16. To receive agenda items for next meeting and agree date of Next Meeting

Judi Hallett - Clerk to the Parish Council (24th February 2017)