



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 6th APRIL 2017 AT THE VILLAGE HALL, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. To co-opt Parish Councillor and the signing of the Declaration of Acceptance of Office
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from SCDC or SCC Councillors
5. To agree Minutes of meeting dated 2nd March 2017
6. To discuss and agree response to the following Planning Applications:
 - a) DC/17/1064/FUL - Proposed single storey rear extension - 17 Oak Hill, Hollesley
 - b) DC/17/1293/FUL – Proposed alterations and extensions to 3 Moorlands, Hollesley
 - c) Any application coming forth
7. New Pavilion – To discuss who should be responsible for the New Pavilion project and what form it should take.
8. Reports:
 - a) To receive a report from Cllr. Palmer on the Alde and Ore Estuary Partnership Meeting.
 - b) On the back of 8. a) –
 - i. to discuss HPC's position on possible flooding of the parish,
 - ii. to discuss HPC's position on 'enabling development'
9. Allotments:
 - a) To discuss uneven path through allotments site and potential course of action
 - b) To discuss cutting of large hedge next to Plot 9
10. Village Hall/Recreation Ground :
 - a) To discuss deteriorating tarmac at the entrance to the driveway
 - b) To discuss quotations received for disabled ramps at all entrances/exits from the Village Hall
 - c) To discuss quotations received to add kerbs to end of new tarmac
 - d) To discuss insurance for Pavilion and Clerk's suggestion that it be incorporated in to the Council's standard policy.

Please be aware that recording of meetings is probable

11. Highways and Footpaths:

- a) To formally support the Community Speed Watch programme and discuss possible financial implications of joining the Rendlesham group.
- b) To consider the Council's position on the application to register the 'Black Ditch Drain' path through Poplar Park as an official path, in light of recent press articles
- c) To receive update from 'Duck Corner to Water Tower' Working Party
- d) To discuss SCC Highways refusal to review the deer signs and speed limits in Melton Road and Heath Road.

12. Finance Matters:

- a) To agree accounts for month ending 28th February 2017.
- b) To authorise Clerk's attendance at the Cemetery Training (£80 + VAT)
- c) To authorise the following Invoices for Payments:
 - i. J Hallett (Admin and Clerk's Expenses for previous 3 months) £197.69
 - ii. J Mallinder (Mileage to Planning Conference) £47.70
 - iii. Hollesley Pre-School (2017 Grant) £100.00
 - iv. Hollesley Village Hall (2017 Grant for Hall and Just 42) £3,648.00
 - v. Hollesley Welcome Club (2017 Grant) £141.00
 - vi. Fenland Leisure Products Ltd (Play Park Maintenance) £105.72
 - vii. Anglian Water (allotments) £12.39
 - viii. SALC (Planning Conference for J Mallinder) £90.00
 - ix. HMRC (3 month's PAYE) £290.20
 - x. Came and Company (Ins for Pavilion) £54.85
 - xi. D Barnard (3 months litter collection) £120.00
 - xii. Suffolkbiz (Website support and hosting) £100.00
 - xiii. Any invoice coming forth
- d) To note Payments made since March meeting:
 - i. J Hallett (3 month's salary) £1,160.81
- e) To note Payments received since March meeting:
 - i. Craft Bazaar Profit £590.53
 - ii. Sign Donation £50.00
 - iii. Allotments Work Capital Grant £1498.02
 - iv. ESDC Grant for SID £750.00

13. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:

- a) To receive an update on the Street Lights at Oak Hill
- b) Any other matters forthcoming

14. To receive agenda items for next meeting and agree date of Next Meeting

Judi Hallett ~ Clerk to the Parish Council (31st March 2017)