



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*  
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 01394 411405 / 07739 411927 [hollesleyparishclerk@gmail.com](mailto:hollesleyparishclerk@gmail.com)

---

## NOTICE OF THE ANNUAL PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 1<sup>ST</sup> JUNE 2017 AT HOLLESLEY VILLAGE HALL, HEATH ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from SCDC Councillor and SCC Councillor
4. To agree Minutes of meeting dated 4<sup>th</sup> May 2017
5. Register of Interests – To receive reminder from Clerk of Councillor's responsibilities
6. To discuss and agree response to the following Planning Applications:
  - a) DC/17/1931/FUL – Insulation and render to 3 Boyton Road, Hollesley
  - b) DC/17/1981/OUT - Outline Application for 5 new dwellings on land adjoining Long Acres with access from School Drive - Land Adjacent To Long Acres School Road Hollesley Suffolk IP12 3RE
  - c) Any application coming forth
7. Enabling Development – To receive an update from Cllr. Palmer
8. Allotments:
  - a) To receive an update on the path
  - b) To discuss quotes received for the cutting of the hedge next to Plot 9
9. Village Hall/Recreation Ground :
  - a) To receive an update from Clerk on Sutton Heath Football Club
  - b) To receive an update on funding for the disabled ramps at the Main and Piano Corner entrance at the Village Hall
  - c) To discuss asking HMP Warren Hill to build a Teen Shelter for the Recreation Ground

10. Highways and Footpaths:

- a) To discuss measures to slow traffic at the top of Fox Hill during peak periods for school children movements
- b) To receive notification of the date of the inquiry for the Bluebell Wood Path
- c) To receive an update on the Community Speed Watch programme
- d) To receive update from 'Duck Corner to Water Tower' Working Party
- e) To discuss hiring the SID to other neighbouring villages
- f) To agree purchase of Rustic Oak Frame bus shelter (Cost £4,950 with £3,500 from SCC)
- g) To discuss footpath cutting process and where HPC should step in
- h) Streetlights – To discuss switching the street lights in The Street off between midnight and 5.00am

11. Finance Matters:

- a) To agree accounts for to 30<sup>th</sup> April 2017.
- b) To authorise the following Invoices for Payments:
  - i. SC Norse (additional bin collection) £53.59
  - ii. Westcotec Ltd (2 additional SID brackets) £120.00
  - iii. G T Curtis (Kerbs at Recreation Ground) £444.00
  - iv. Any invoice coming forth
- c) To note Payments made since May meeting:
  - i. None
- d) To note Payments received since May meeting:
  - i. None

12. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:

- a) To discuss the design for the New Village Sign
- b) Any other matters forthcoming

13. To receive agenda items for next meeting and agree date of Next Meeting

*Judi Hallett* ~ Clerk to the Parish Council (26<sup>th</sup> May 2017)