



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 01394 411405 / 07739 411927 hollesleyparishclerk@gmail.com

NOTICE OF THE PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 2nd NOVEMBER 2017 AT HOLLESLEY VILLAGE HALL, HEATH ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. To co-opt a Parish Councillor and the signing of the Declaration of Acceptance of Office
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from SCDC Councillor and SCC Councillor
5. To agree Minutes of meetings dated 5th October and 24th October 2017
6. To discuss and agree response to the following Planning Applications:
 - a) DC/17/4394/AME - Non Material Amendment of DC/14/0056/FUL - New two-storey, 4 bedroom house and shed with access route to public highway. Change of roofing material for both house and shed from Zinc to Single Ply PVC Membrane. - Land South East Of The Dell, Meadow Farm Lane, Hollesley
 - b) DC/17/4386/OUT - Outline application for 5no. new dwellings on land adjoining Longacres with access from School Drive - Land Adjoining Long Acres, School Road, Hollesley
 - c) *Any application coming forth*
7. Neighbourhood Plan – To receive report from Cllr. Mallinder regarding the establishment of a Neighbourhood Plan
8. Community Land Trust – Report from Cllrs. Mallinder and Palmer
9. Allotments:
 - a) To receive an update on the path
 - b) To receive an update on the Tree Nursery
10. Highways and Footpaths:
 - a) To receive an update on the Community Speed Watch programme
 - b) To discuss replacing the 'HOLLESLEY' sign as you enter the village along Heath Road

Please be aware that recording of meetings is probable

11. Finance Matters:

- a) To agree accounts up until 30th September 2017.
- b) To discuss Grant requests received for 2018
- c) To discuss draft budget as suggested by Finance Councillors and possible Precept implications
- d) To authorise the following Invoices for Payments:
 - i. *None at the time of producing agenda*
 - ii. Any invoice coming forth
- e) To note Payments made since last meeting:
 - i. J M Terrell (Hedge at Allotments) £313.00
 - ii. D Barnard (Litter Picking) £130.00
- f) To note Payments received since last meeting:
 - i. None

12. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:

- a) To receive reports on any meetings attended by Councillors
- b) To receive an update on the 'Guide to the Parish Council'
- c) To receive an invitation to attend the Remembrance Day Service on 12th Nov
- d) To discuss amended the meeting start time to 7.00pm, from 7.30pm
- e) Any other matters forthcoming

13. To receive agenda items for next meeting and agree date of Next Meeting

Judi Hallett - Clerk to the Parish Council (27th October 2017)