



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 15th FEBRUARY 2018 AT HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from SCDC Councillor and SCC Councillor
4. To agree Minutes of meeting dated 18th January 2018
5. To discuss and agree response to the following Planning Applications:
 - a) *None at the time of producing the agenda*
 - b) Any application coming forth
6. Community Land Trust – Report from Cllrs. Mallinder, Hardwick and Palmer and Formal Agreement of the Statement of Intent (forwarded to all Cllrs on 10th February 2018)
7. Bawdsey Coastal Partnership – To discuss attendance at their meetings.
8. To receive update from the Clerk on the impending Data Protection Legislation.
9. Litter
 - a) To discuss the contract for Litter collection in the village
 - b) To receive update from Cllr. Palmer on SCDC's obligations to collect litter
10. To discuss 'In-House' Councillor training session (potentially 26th June) and any cross charging arrangements.
11. Recreation Ground:
 - a) To discuss quotes for Play Park inspections
 - b) To discuss Play Park Project
12. Highways and Footpaths:
 - a) To discuss any proposal from Poplar Park owners with reference to access to the Blue Bell Wood on a certain days
 - b) To receive an update on the Duck Corner to Water Tower Path
 - c) To receive an update on traffic calming measures on Fox Hill at the school crossing

Please be aware that recording of meetings is probable

13. Finance Matters:

- a) To agree accounts up until 31st December 2017.
- b) To discuss request from Suffolk Neighbourhood Watch Association for grant of £50.00
- c) To discuss grant to Rendlesham Scouts for World Jamboree 2019
- d) To authorise the following Invoices for Payments:
 - i. Local Council Public Advisory Service (Data Protection Docs) £30.00
 - ii. Suffolk County Council (Street Light Maintenance) £619.09
 - iii. Any invoice coming forth
- e) To note Payments made since last meeting:
 - i. None
- f) To note Payments received since last meeting:
 - i. None

14. To discuss suitable commemoration for the anniversary of the end of World War 1 (including a report from Cllr. Mallinder from the Peninsula 2018 Poppy Project

15. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:

- a) To receive reports on any meetings attended by Councillors
- b) To receive items for the next Village Voices article
- c) To receive resignation of Cllr. Colin Beecroft
- d) To discuss establishing a 'Neighbourhood Friends Group'
- e) To discuss a Welcome letter/pack for new residents
- f) Any other matters forthcoming

16. Documentation – To accept the following documents:

- a) Review of Suffolk Code of Conduct
- b) Updated Asset Register as at February 2018 (sent on 3rd Feb)
- c) Reviewed Risk Assessment (Financial) February 2018
- d) Reviewed Risk Assessment (Non-Financial) February 2018

17. To receive agenda items for next meeting and agree date of Next Meeting (15th March 2018)

Judi Hallett - Clerk to the Parish Council (9th February 2018)