



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 15th MARCH 2018 AT HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Co-option of New Councillor and signing of Declaration of Acceptance of Office
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from SCDC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 15th February 2018
6. To discuss and agree response to the following Planning Applications:
 - a) *None at the time of printing the agenda*
 - b) Any application coming forth
7. Community Land Trust – Report from Cllrs. Mallinder, Hardwick and Palmer
8. To receive update from the Clerk on the impending Data Protection Legislation.
9. To discuss concerns and issues sent to the general parish email address
10. To discuss establishing a 'Neighbourhood Friends Group'
11. To discuss holding a First Aid Course
12. Bawdsey Coastal Partnership – To clarify HPC's position on attendance at BCP meetings
13. Recreation Ground:
 - a) To discuss quotes for Play Park inspections
 - b) To receive update on Play Park Project
14. Highways and Footpaths:
 - a) To discuss communications with residents regarding hedge cutting
 - b) To receive an update on the Duck Corner to Water Tower Path
 - c) To receive an update on traffic calming measures on Fox Hill at the school crossing
 - d) To discuss establishing a list of Highways issues and updating regularly (with a view to sending to SCC)

Please be aware that recording of meetings is probable

15. Finance Matters:

- a) To agree accounts up until 31st January 2018.
- b) To authorise the following Invoices for Payments:
 - i. Local Council Public Advisory Service (Training) £250.00
 - ii. J Hallett (Salary for Jan, Feb and March) – *Post-dated 27th March* £tbc
 - iii. Any invoice coming forth
- c) To note Payments made since last meeting:
 - i. Suffolk County Council (Street Light Upgrade) £8,638.37
 - ii. Shottisham WI (Hall Hire for the CLT) £108.00
- d) To note Payments received since last meeting:
 - i. None

16. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:

- a) To receive reports on any meetings attended by Councillors
- b) To receive items for the next Village Voices article
- c) To receive update on Peninsula 2018 Poppy Project
- d) Joint Councils Meeting – To ask is any Councillor would be prepared to represent the whole Peninsula at Police, SALC or Disability Forum Meetings
- e) *Any other matters forthcoming*

17. Documentation – To accept the following documents:

- a) Reviewed Risk Assessment (Financial) March 2018
- b) Reviewed Risk Assessment (Non-Financial) March 2018

18. To receive agenda items for next meeting and agree date of Next Meeting (19th April 2018)

Judi Hallett - Clerk to the Parish Council (9th March 2018)