



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 01394 411405 / 07739 411927 hollesleyparishclerk@gmail.com

NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 21st JUNE 2018 AT HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Co-option of New Councillor (x 2) and signing of Declaration of Acceptance of Office
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from SCDC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 17th May 2018
6. To discuss and agree response to the following Planning Applications:
 - a) DC/18/2062/FUL - Retrospective - Erection of a bench (seat) - The Beacons, Shingle Street, Hollesley
 - b) DC/18/1945/FUL – Demolition of Garage and replacement with Lounge/Kitchen/Diner at The Dell, Meadow Farm Lane, Hollesley
 - c) Any application coming forth
7. Update on Planning Matters including:
 - a) C/13/0320 – Development off Rectory Road (extension to Mallard Way)
8. Alde and Ore Estuary Partnership:
 - a) To discuss if a separate meeting with the AOEP is required
 - b) To discuss suggestion by the AOEP that HPC should add £50 per household to the Precept to grant to the AOEP for coastal defences
9. Community Land Trust
 - a) Update from Cllrs. Mallinder, Hardwick and Palmer
 - b) Update on Prison Social Club at Oak Hill
10. Hollesley Shop
 - a) To receive update on new owners
 - b) To discuss proposals to extend opening hours and concerns received from some residents to this proposal

Please be aware that recording of meetings is probable

11. Allotments:

- a) To discuss a compost bin for the Tree Nursery and a suitable catch/lock for the gate
- b) To discuss a perimeter fence for the allotments

12. Recreation Ground:

- a) To receive update on Play Park Project and authorise possible expenditure on Survey Monkey Questionnaire
- b) To agree licence for permitting limited bonfires on the Recreation Ground
- c) To discuss promotion of the Parish Council at Hollesley Fete (30th June)
- d) To receive details of increase in Trade Waste Collection Costs

13. Highways and Footpaths:

- a) To discuss vandalism to the SID and agree action to be taken
- b) To receive an update on the Duck Corner to Water Tower Path
- c) To receive an update on traffic calming measures on Fox Hill at the school crossing
- d) To discuss path through the Allotments, in light of a resident falling.

14. Finance Matters:

- a) To acknowledge receipt of the accounts as at 31st May and inspection of the Bank Statements
- b) To discuss Clerk's attendance on a Cemetery Management Course with SALC (cost of £82)
- c) To authorise the following Invoices for Payments:
 - i. Anglian Water Business Ltd (National) £6.29
 - ii. J Hallett (3 months' Salary (April, May and June)) £1,231.24
 - iii. HMRC Cumbernauld (Clerk's PAYE) £307.80
 - iv. *Any invoice coming forth*
- d) To note Payments made since last meeting:
 - i. Peter Widdup (CLT) £437.80
 - ii. The Financial Conduct Authority (CLT) £120.00
 - iii. National CLT network CIO (CLT) £49.00
 - iv. National CLT network CIO (CLT) £325.00
 - v. Transfer of funds from account where CLT funds are held £931.80
- e) To note Payments received since last meeting:
 - i. Income of funds from account where CLT funds are held £931.80

15. Hollesley Bay YOI – To discuss letter received from Hollesley resident regarding number of prisoners absconding

16. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:

- a) To receive reports on any meetings attended by Councillors
- b) To receive items for the next Village Voices article
- c) To discuss if HPC would like to nominate any locations for the Quality of Place Awards 2018
- d) To remind Councillors of the 'Councillor Training' Session on 26th June
- e) To receive the Annual Citizen's Advice Report
- f) To receive letter from the Mary Warner Education Foundation
- g) *Any other matters forthcoming*

17. To receive agenda items for next meeting and agree date of Next Meeting (19th July 2018)

Judi Hallett ~ Clerk to the Parish Council (18th June 2018)