



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*  
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## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 18<sup>th</sup> OCTOBER 2018 AT HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from SCDC Councillor and SCC Councillor
4. To agree Minutes of meeting dated 20<sup>th</sup> September 2018
5. To discuss and agree response to the following Planning Applications:
  - a) *None at the time of producing the agenda*
  - b) Any application coming forth
6. Update on Planning Matters including:
  - a) C/13/0320 – Development off Rectory Road (extension to Mallard Way)
7. Clerk's Pension – To discuss request from Clerk to be enrolled on the SCC Pension Scheme
8. Community Land Trust - Update from Cllrs. Mallinder, Hardwick and Palmer
9. Play Park - To receive an update
10. HMP Hollesley Bay – To receive and update on various correspondence sent and received
11. Cemetery – To receive update on boundary hedge
12. Mallard Way Tree Orchard – To discuss suggestion from Cllr. Lewis for facilities and a swing on the site
13. Armistice Commemorations – To discuss any action to be taken by HPC in reference to the 100<sup>th</sup> Anniversary Armistice Commemorations on 11<sup>th</sup> November 2018

*Please be aware that recording of meetings is probable*

14. Highways and Footpaths:

- a) Duck Corner to Water Tower Path - To receive update from the Clerk and to discuss and authorise expenditure on surveys and report
- b) To receive update on signs for Rectory Road/Shingle Street and Fox Hill
- c) To receive update on path beside the Recreation Ground
- d) To receive update from Clerk on renewal of Grit Bins
- e) To receive an update on the SID

15. Finance Matters:

- a) To acknowledge receipt of the accounts as at 31<sup>st</sup> August and inspection of the Bank Statements
- b) ICO Registration – To discuss setting up a Direct Debit to pay for the annual ICO subscription (saving 12.5% on annual charge)
- c) Budget – To discuss possible projects for 2019/20 and budget requirements
- d) To authorise the following Invoices for Payments:
  - i. J Hallett (Expenses for previous 3 months) £361.63
  - ii. Westcotec (new battery) £96.00
  - iii. SALC (Cemetery Training) £98.40
  - iv. SC Norse (Refuse Collection) £201.86
  - v. D Barnard (Litter picking for 3 months) £150.00
  - vi. *Any invoice coming forth*
- e) To note Payments made since last meeting:
  - i. None
- f) To note Payments received since last meeting:
  - i. SCDC (Half Precept) £14,523.57

16. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:

- a) To receive reports on any meetings attended by Councillors (inc. Joint Peninsula Councils meeting)
- b) To receive items for the next Village Voices article
- c) To discuss current polling arrangements for Hollesley residents

17. To receive agenda items for next meeting and agree date of Next Meeting (15<sup>th</sup> November 2018)

*Judi Hallett* ~ Clerk to the Parish Council (12<sup>th</sup> October 2018)