



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 20th DECEMBER 2018 AT HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from SCDC Councillor and SCC Councillor
4. To agree Minutes of meeting dated 15th November 2018
5. To discuss and agree response to the following Planning Applications:
 - a) DC/18/5001/FUL - New Dwelling to part rear garden. Part Garden Of Four Ways Alderton Road Hollesley
 - b) Any application coming forth
6. Finance Matters:
 - a) To acknowledge receipt of the accounts as at 31st October and inspection of the Bank Statements
 - b) Budget – To discuss and agree draft budget for 2019/20
 - c) Precept – To discuss and agree amount of Precept to be requested
 - d) NJC Pay Scales – To acknowledge and authorise re-alignment of Clerk’s Salary rate
 - e) To authorise the following Invoices for Payments:

i. J Hallett (3 Month’s Salary) – <i>post-dated to 27th Dec</i>	£1,272.27
ii. G A Collins (Cemetery Grass and Hedges 2018)	£700.00
iii. SALC (Clerk’s Networking Day)	£6.80
iv. GeoXphere Ltd (Mapping Tool)	£42.00
v. ‘Anglian Water Business Ltd. (National)’ (Allotments)	£24.15
vi. <i>Any invoice coming forth</i>	
 - f) To note Payments made since last meeting:

i. Alderton PCC (Armistice 100)	£100.00
ii. Friends of Hollesley Primary School	£50.00
 - g) To note Payments received since last meeting:

i. Transfer from Play Park Account (for T Shirts)	£70.50
ii. Allotment Rents (x 13)	£548.53

Please be aware that recording of meetings is probable

7. Update on Planning Matters including:
 - a) C/13/0320 – Development off Rectory Road (extension to Mallard Way)
8. Housing - To receive an update on the Community Land Trust from Cllrs. Mallinder, Hardwick and Palmer
9. HMP Hollesley Bay
 - a) To receive and update on various correspondence sent and received
 - b) To discuss contacting Tim Passmore regarding increased Police patrols
10. Allotments:
 - a) To receive details of quotes for the renewal of the Path (approx.. 80 metres)
11. Mallard Way Orchard – To discuss purchase of a bench
12. Highways and Footpaths:
 - a) Duck Corner to Water Tower Speed Reduction - To receive update from the Clerk
 - b) To receive update on signs for Rectory Road/Shingle Street
 - c) To discuss offer of grant from Cllr. Reid to assist with signage at Fox Hill (£1,000)
 - d) To discuss parking on Fox Hill at School start and finish times
 - e) To receive update on issues with the SID
 - f) To discuss reply to concerns relating to Firmin's Corner
13. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:
 - a) To receive reports on any meetings attended by Councillors
 - b) To receive items for the next Village Voices article
 - c) To discuss and agree meeting dates for 2019 (*proposed list sent by Clerk on 22nd Nov*)
14. To receive agenda items for next meeting and agree date of Next Meeting (17th January 2019)

Judi Hallett ~ Clerk to the Parish Council (14th December 2018)