



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*  
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## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 17<sup>th</sup> JANUARY 2019 AT HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from SCDC Councillor and SCC Councillor
4. To agree Minutes of meeting dated 20<sup>th</sup> December 2018
5. To discuss and agree response to the following Planning Applications:
  - a) DC/18/5056/ROC - Removal of Condition No. 3 of Planning Permission C/08/1139 - Demolition of existing bungalow & erection of new chalet bungalow. - Wayside Cottage, Alderton Road, Hollesley
  - b) Any application coming forth
6. Update on Planning Matters including:
  - a) C/13/0320 – Development off Rectory Road (extension to Mallard Way)
  - b) Update on Draft Local Plan from Cllr. Mallinder
7. Housing - To receive an update on the Community Land Trust from Cllrs. Mallinder, Hardwick and Palmer
8. HMP Hollesley Bay - To receive an update
9. Allotments:
  - a) To receive details of quotes for the renewal of the Path (approx.. 80 metres)
10. Mallard Way Orchard – To receive update on the purchase of the bench and quote for concrete supports
11. Cemetery – To discuss the maintenance contract
12. Highways and Footpaths:
  - a) Duck Corner to Water Tower Speed Reduction - To receive update from the Clerk
  - b) To discuss requesting the School Bus stops further away from Duck Corner (both picking up and dropping the children off)

*Please be aware that recording of meetings is probable*

13. Finance Matters:

- a) To acknowledge receipt of the accounts as at 30<sup>th</sup> November and inspection of the Bank Statements
- b) To review the Internal Controls and Efficiency of our Internal Audit
- c) To authorise the following Invoices for Payments:
  - i. J Hallett (Expenses for previous 3 months) £329.80
  - ii. HMRC Cumbernauld (Clerk's PAYE) £317.00
  - iii. D Barnard (Litter Picking) £50.00
  - iv. Suffolk County Council (Signage on Fox Hill) £221.36
  - v. SC Norse (Refuse collection for 3 months) £201.86
  - vi. *Any invoice coming forth*
- d) To note Payments made since last meeting:
  - i. None
- e) To note Payments received since last meeting:
  - i. Allotment Rents (x 6) £257.79

14. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:

- a) To receive reports on any meetings attended by Councillors
- b) To receive items for the next Village Voices article
- c) Annual Parish Meeting – To discuss guest speakers
- d) Sizewell C Consultation – To receive official documentation
- e) To receive and accept resignation of Cllr. Pettitt

15. To receive agenda items for next meeting and agree date of Next Meeting (21<sup>st</sup> February 2019)

*Judi Hallett* - Clerk to the Parish Council (11<sup>th</sup> January 2019)