



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 21st MARCH 2019 AT HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from SCDC Councillor and SCC Councillor
4. To agree Minutes of meetings dated 21st February 2019
5. To discuss and agree response to the following Planning Applications:
 - a) *None at the time of printing the agenda*
 - b) Any application coming forth
6. Housing - To receive an update on the Community Land Trust from Cllrs. Mallinder, Hardwick and Palmer
7. Prison – To discuss if the PC wishes to pursue the FOI request with reference to MCOSO at HMP Hollesley Bay and other items in the press over the past month
8. Annual Parish Meeting – To agree list of invitations (currently: Sutton Hoo (Guest Speaker) Church, School, Prisons, Pub, Glebe House, farmers, Village Hall Committee, Just 42, District and County Councillors, Suffolk Punch Trust, MUM Team Peninsula2018 Poppy Project and Village Voices)
9. Allotments:
 - a) To receive update regard the renewal of the Path
 - b) To discuss holding an annual meeting with allotment holders to discuss issues and note suggestions.
10. Hollesley Village Sign – To receive an update from the Clerk and agree Plinth design and Contractor
11. Recreation Ground:
 - a) Pavilion – To discuss condition of Pavilion, Health and Safety measures taken with immediate effect and a possible structural survey to determine condition of building.
 - b) Fete – To discuss HPC's attendance at the 2019 Fete.

Please be aware that recording of meetings is probable

12. Highways and Footpaths:

- a) To discuss signage opposite Village Hall Entrance – Signs ‘Woodbridge Road’ and ‘Heath Road’ are actually against houses in Moorlands.
- b) Duck Corner to Water Tower Speed Reduction - To discuss options put forward by SCC Highways
- c) To receive update on creating a flat area at Store’s Corner for children to wait for the School Bus
- d) To decide on purchase of a Grit Bin for the Village Hall Car Park
- e) To discuss hedge outside property at Duck Corner
- f) To discuss the decision by the CATS team to remove free bus travel for permit holders.
- g) To discuss requesting the BlueBell Wood is opened to the public for a few days
- h) Buses – To discuss possible removal of 71 service and conducting a survey of residents as to whether or not they may use a regular bus service

13. Finance Matters:

- a) To acknowledge receipt of the accounts as at 31st January and inspection of the Bank Statements
- b) To authorise the following Invoices for Payments:
 - i. J Hallett (3 Months’ Salary) – *dated 27th March* £1,272.47
 - ii. SALC (Payroll for 6 months) £21.60
 - iii. *Any invoice coming forth*
- c) To note Payments made since last meeting:
 - i. Suffolk County Council (Street Lights) £771.23
 - ii. Booth (Tarmacadam) Ltd £6,252.00
 - iii. Anglian Water Business Services Ltd (Allotments) £25.38
 - iv. Ian Smith Plumbing Services (Pavilion) £93.55
- d) To note Payments received since last meeting:
 - i. Suffolk County Council (Cllr Reid for Allotment Path) £300.00

14. To receive Clerk’s report and items arising from last minutes not covered elsewhere, to include:

- a) To receive reports on any meetings attended by Councillors
- b) To receive items for the next Village Voices article
- c) Any other matters

15. Documents – To review and adopt the following documents:

- a) Clerk’s Contract (April 2019) – *sent to Councillor on 25th Feb 2019*

16. To receive agenda items for next meeting and agree date of Next Meeting (21st March 2019)

Judi Hallett - Clerk to the Parish Council (15th March 2019)