



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council  
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## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 18<sup>th</sup> APRIL 2019 AT HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from SCDC Councillor and SCC Councillor
4. To agree Minutes of meetings dated 21<sup>st</sup> March 2019
5. To discuss and agree response to the following Planning Applications:
  - a) DC/19/1212/FUL - Oak framed cart lodge - York House, Alderton Road, Hollesley
  - b) Any application coming forth
  - c) To discuss Changes to the Development Management Team at ESC and the Planning Process
6. Housing - To receive an update on the Community Land Trust from Cllrs. Mallinder, Hardwick and Palmer
7. Prison – To receive and update on the FOI request and to discuss future meetings with the Governor
8. Elections:
  - a) To receive notification of the uncontested election for Hollesley Parish Council
  - b) To complete Election Expenses Forms
9. Allotments:
  - a) To receive update on the question of deer fencing
10. Recreation Ground:
  - a) Pavilion – To discuss structural survey on condition of the building and temporary measure for storage of Football related items
  - b) To discuss continuing dog poo issue on the Recreation Ground
11. Play Park Project
  - a) To receive an update on the project
  - b) To discuss Teen Hub survey and letter to Head Master of Farlingaye

*Please be aware that recording of meetings is probable*

12. Highways and Footpaths:

- a) To receive update on signage opposite Village Hall Entrance – Signs ‘Woodbridge Road’ and ‘Heath Road’ are actually against houses in Moorlands.
- b) To receive update on creating a flat area at Store’s Corner for children to wait for the School Bus
- c) Buses – To receive update on the possible removal of 71 service and the changes to the CAT’s charging regime
- d) To discuss repositioning the bench at Mallard Way to a flatter location.

13. Finance Matters:

- a) To accept and sign Year End Accounts as at 31<sup>st</sup> March 2019
- b) To accept Internal Auditor’s Report for 2018/19 and Section 3 of Part 3 of the Annual Governance and Accountability Return 2018/19
- c) To agree and complete Section 1 of Part 3 of the Annual Governance and Accountability Return 2018/19
- d) To agree and complete Section 2 of Part 3 of the Annual Governance and Accountability Return 2018/19
- e) To authorise the following Invoices for Payments:
  - i. J Hallett (3 Month’s Expenses) £224.19
  - ii. Suffolkbiz (Web Site Hosting) £100.00
  - iii. H Ives (Litter Picking Jan ~ March) £150.00
  - iv. Gary Watson (Grit Bin relocation) £20.00
  - v. SALC (Annual Subscription) £430.62
  - vi. SC Norse Ltd (Refuse Collection) £206.39
  - vii. Mr T Brown (Internal Audit) £150.00
  - viii. Hollesley Village Hall (2019 Grant) £2,700.00
  - ix. Just 42 (2019 Grant) £720.00
  - x. 1<sup>st</sup> Rendlesham Scouts (2019 Grant) £270.00
  - xi. Hollesley Bowls Club (2019 Grant) £1,800.00
  - xii. Hollesley Welcome Club (2019 Grant) £145.00
  - xiii. *Any invoice coming forth*
- f) To note Payments made since last meeting:
  - i. James Aldridge Partners (Pavillon Survey) £660.00
- g) To note Payments received since last meeting:
  - i. None

14. To receive Clerk’s report and items arising from last minutes not covered elsewhere, to include:

- a) To receive reports on any meetings attended by Councillors
- b) To receive items for the next Village Voices article
- c) To receive an update on the APM
- d) Any other matters

15. To receive agenda items for next meeting and agree date of Next Meeting (16<sup>th</sup> May 2019)

*Judi Hallett* - Clerk to the Parish Council (12<sup>th</sup> April 2019)