



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council  
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## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 27<sup>th</sup> JUNE 2019 AT HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from SCDC Councillor and SCC Councillor
4. To co-opt (up to) 2 Councillors and signing of the 'Declaration of Acceptance of Office' Forms
5. To agree Minutes of meetings dated 16<sup>th</sup> May 2019
6. To discuss and agree response to the following Planning Applications:
  - a) Appeal – APP/J3530/W/19/3224746 (Par Garden of Four Ways, Alderton Road, Hollesley – To discuss making further representation.
  - b) Any application coming forth
7. Hollesley Village Hall – To receive an update form the Village Hall Chair as to a recent building survey and recommendations.
8. Housing - To receive an update on the Community Land Trust from Cllrs. Mallinder, Hardwick and Palmer
9. Prison – To receive update on FOI Request and subsequent letter
10. Alde and Ore Estuary Partnership – To discuss attending meeting for Key Stakeholder Group on 18<sup>th</sup> July
11. Council E-Mail Addresses – To discuss and agree the Council's policy on separate e-mail addresses for Council business.
12. Allotments:
  - a) To receive update on the Horse Weed on Plot 8
  - b) To receive update on the issue with the path through the Allotments
  - c) To discuss registering the Allotments with the Land Registry, in the name of the Parish Council, and research carried out already

*Please be aware that recording of meetings is probable*

13. Recreation Ground:

- a) Pavilion Replacement Project - To discuss initial meeting minutes and agree next stage of project
- b) Football Storage – To discuss purchase of a Shipping Container for short-term storage for Football Club
- c) Dog Poo – To receive an update from the Clerk on the signage
- d) Play Park Renewal - To receive update on the project
- e) To discuss holes in overspill car park

14. Highways and Footpaths:

- a) To discuss the SCC Highways consultation on withdrawing funding for the 71 Bus Service
- b) To discuss draft letter written by CSW Team Leader with reference to the CSW Service continuing
- c) CSW – To discuss purchasing additional equipment
- d) To receive update on Bus Stop Hard Standings at Store’s Corner and to discuss request for HPC to pay for ‘Professional Services’ fees of £1,065.23
- e) To discuss asking SC Norse if they will add the cutting of the path opposite the entrance to the Suffolk Punch Trust to their schedule

15. Finance Matters:

- a) To receive Accounts as at 30<sup>th</sup> April 2019 and check Bank Statements
- b) To authorise the following Invoices for Payments:
  - i. SC Norse Ltd (Litter Bin at Recreation Ground) £480.00
  - ii. G Bathe (Expenses for Ambassadors Trip) £53.75
  - iii. J Hallett (3 Months’ Salary) £1,432.60
  - iv. HMRC Cumbernauld (Clerk’s PAYE) £343.60
  - v. SCC Pension Fund (Clerk’s Pension) £546.25
  - vi. *Any invoice coming forth*
- c) To note Payments made since last meeting:
  - i. None
- d) To note Payments received since last meeting:
  - i. None

16. To receive Clerk’s report and items arising from last minutes not covered elsewhere, to include:

- a) To receive reports on any meetings attended by Councillors
- b) To receive items for the next Village Voices article
- c) To receive update on the Councillor Training with SALC
- d) Any other matters

17. To receive agenda items for next meeting and agree date of Next Meeting (18<sup>th</sup> July 2019)

*Judi Hallett* - Clerk to the Parish Council (21<sup>st</sup> June 2019)