



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 19th SEPTEMBER 2019 AT HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. (7:30pm) To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. To co-opt up to 2 Councillors and signing of the Declaration of Acceptance of Office form.
4. (7.40pm) Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from SCDC Councillor and SCC Councillor
5. To agree Minutes of meetings dated 15th August 2019
6. (7.55pm) To discuss and agree response to the following Planning Applications:
 - a) DC/19/3219/FUL - Single detached garages to serve Nos. 7 & 8 Dairy Close. - 7 & 8 Dairy Close, Hollesley
 - b) DC/19/3255/AME - 3 amendments to Part OS 8465 Woodbridge Walk Hollesley (new house on Stores Corner)
 - c) *Any application coming forth*
7. (8.10pm) Play Park (Equipment Renewal) Project:
 - a) To receive an update on the project
 - b) To discuss remit of the Play Ambassador's involvement in the project going forward
8. Alde and Ore Estuary Partnership – To discuss becoming a member of the Key Stakeholders Group
9. (8.30pm) Housing - To receive an update on the Community Land Trust from Cllrs. Mallinder, Hardwick and Palmer
10. Climate Change – To discuss steps HPC may take and to receive update on steps already discussed, including:
 - a) Purchase of a Street Side Recycling/General Waste Litter Bin
11. Allotments:
 - a) To receive update on the issue with the path through the Allotments
 - b) To receive an update on registering the Allotments with the Land Registry.

Please be aware that recording of meetings is probable

12. (8.45pm) Recreation Ground and Village Hall:
- a) Pavilion Replacement Project – To receive an update
 - b) VE Day 75th Anniversary - 8 May 2020 – To receive an update on a proposed event
 - c) To discuss work to the Oak Trees on the Recreation Ground
 - d) To discuss painting warning triangles in the speed bump along the entrance to the Recreation Ground
13. (9.00pm) Highways and Footpaths:
- a) To discuss the withdrawal of the Number 71 Bus Service.
 - b) To receive update on Bus Stop Hard Standings at Store's Corner
 - c) To discuss if HPC wishes to comment on the proposed Ipswich Northern Bypass
14. (9.20pm) Finance Matters:
- a) To receive Accounts as at 31st July 2019 and check Bank Statements
 - b) To discuss 3 quotations received for insurance for HPC and to agree to use one.
 - c) To discuss purchase of one or two Grit Bins (£188.17 each) and purchase of one Dog Bin (£102.44 each)
 - d) To authorise the following Invoices for Payments:

i. East Suffolk Council (2019 Election Expenses)	£97.92
ii. Hollesley Bowls Club (Play Ambassador's Meeting)	£19.50
iii. Anglian Water Business (National) Ltd (Allotments Water)	£40.38
iv. <i>Any invoice coming forth</i>	
 - e) To note Payments made since last meeting:
 - i. None
 - f) To note Payments received since last meeting:
 - i. ES Norse (Grant for Litter Pick) £20.00
15. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:
- a) To receive reports on any meetings attended by Councillors
 - b) To receive items for the next Village Voices article
 - c) To discuss purchase of a further net of Daffodil bulbs for the village
 - d) To receive details of Clerk's Holiday.
 - e) Any other matters
16. Documentation – To agree adoption of the following documents:
- a) Asset Register (September 2019) – *Sent to Councillors on 3rd August 2019*
 - b) Financial Regulations (September 2019) - *Sent to Councillors on 3rd September 2019*
17. (9.30pm) To receive agenda items for next meeting and agree date of Next Meeting (17th October 2019)

Judi Hallett - Clerk to the Parish Council (13th September 2019)