



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*  
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## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 17<sup>th</sup> OCTOBER 2019 AT HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. (7:30pm) To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. To co-opt a Councillor and signing of the Declaration of Acceptance of Office form.
4. (7.40pm) Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from SCDC Councillor and SCC Councillor
5. To discuss the suggested Divisional arrangements for SCC Councillors
6. To agree Minutes of meetings dated 19<sup>th</sup> September 2019
7. (7.55pm) To discuss and agree response to the following Planning Applications:
  - a) DC/19/3786/DRC - Discharge of condition 3 on application DC/18/1945/FUL at The Dell, Meadow Farm – To discuss lack of plans and drawings on the Planning Portal despite the application being approved.
  - b) *Any application coming forth*
8. (8.10pm) Play Park (Equipment Renewal) Project:
  - a) To receive an update on the project
9. (8.30pm) Housing:
  - a) To receive an update on the Community Land Trust from Cllrs. Mallinder, Hardwick and Palmer
  - b) To agree response to Council Tax Support Consultation from ESC
10. Cemetery:
  - a) To discuss having permanent repairs to Headstone for Mr and Mrs Hearn
  - b) To discuss requesting a full survey is carried out on the Gravestones in the Cemetery
11. Allotments:
  - a) To receive update on the issue with the path through the Allotments

*Please be aware that recording of meetings is probable*

12. (8.45pm) Recreation Ground and Village Hall:
- a) VE Day 75th Anniversary - 8 May 2020 – To receive an update on a proposed event
  - b) To receive an update on proposed work to the Oak Trees on the Recreation Ground and to discuss a survey
13. (9.00pm) Highways and Footpaths:
- a) To receive update on the Bus Service.
  - b) To receive update on Bus Stop Hard Standings at Store’s Corner *and to discuss possible contribution*
  - c) To discuss residents report that School Lane is a slippery surface for horses
  - d) To receive notice of a change to PF No. 22 (Oxley Dairy)
  - e) To discuss proposed exclusion of new coastal access rights on saltmarsh and flats between Bawdsey and Aldeburgh
14. (9.20pm) Finance Matters:
- a) To receive Accounts as at 31<sup>st</sup> August 2019 and check Bank Statements
  - b) To discuss the purchase of one or two Grit Bins
  - c) To discuss purchase of a ‘Recycling Bin’ for the Street
  - d) To discuss purchase of a second SID for High Street
  - e) To discuss purchase of an additional refuse bin for Shingle Street (North Car Park)
  - f) To authorise the following Invoices for Payments:
 

i. HMRC Cumbernauld	£343.60
ii. SALC (Payroll Service)	£21.60
iii. J A van de Hoeven (Litter Picking for 3 months)	£127.00
iv. Ufford Parish Council (Padlock for Allotments)	£12.66
v. SC Norse Ltd (Refuse Collection for 3 months)	£206.39
vi. J Hallett (Expenses for previous 3 months)	£244.01
vii. <i>Any invoice coming forth</i>	
  - g) To note Payments made since last meeting:
    - i. None
  - h) To note Payments received since last meeting:
 

i. Recycling Credits	£18.54
ii. Litter Pick Grant	£20.00
15. To receive Clerk’s report and items arising from last minutes not covered elsewhere, to include:
- a) To receive reports on any meetings attended by Councillors
  - b) To receive items for the next Village Voices article
  - c) To discuss a possible social event for Councillors at Christmas
  - d) Any other matters
16. To set dates for meetings in 2020
17. (9.30pm) To receive agenda items for next meeting and agree date of Next Meeting (21<sup>st</sup> November 2019)

*Judi Hallett* - Clerk to the Parish Council (11<sup>th</sup> October 2019)