



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 21st NOVEMBER 2019 AT HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from SCDC Councillor and SCC Councillor
4. To agree Minutes of meetings dated 17th October 2019
5. To discuss and agree response to the following Planning Applications:
 - a) DC/19/4192/ARM - Approval of Reserved Matters - DC/16/3504/OUT - Construction of a detached bungalow with detached double garage and associated parking and access - Approval of full details - Cliff Cottage, Fox Hill, Hollesley
 - b) *Any application coming forth*
6. Play Park (Equipment Renewal) Project:
 - a) To receive an update on the project
 - b) To discuss support for the Play Ambassadors
7. Housing - To receive an update on the Community Land Trust; including the results of the Housing Needs Survey.
8. Policing – To discuss paper regarding provision of PCSO's and Council funding
9. HMP and YOI Hollesley Bay – To receive an update on liaison meetings with Governor Newnes
10. Cemetery:
 - a) To receive an update on the Gravestone Survey in the Cemetery
 - b) To receive an update on the Cemetery Management Policy
11. Allotments - To receive update on the issue with the path through the Allotments

Please be aware that recording of meetings is probable

12. Recreation Ground and Village Hall:
- a) VE Day 75th Anniversary - 8 May 2020 – To receive an update on the event
 - b) To receive an update on the Oak Trees on the Recreation Ground
 - c) To receive report regarding the drainage in the front car park of the Recreation Ground
 - d) To discuss next steps for the old Pavilion
13. Highways and Footpaths:
- a) To receive update on the Bus Service.
 - b) To receive update on Bus Stop Hard Standings at Store’s Corner
 - c) To discuss purchase of a second SID for High Street (circa £3,000)
14. Finance Matters:
- a) To receive Accounts as at 30th September 2019 and check Bank Statements
 - b) To discuss Grant requests received, for payment in April 2020
 - c) To discuss draft budget for 2020/2021
 - d) To discuss proposed Precept Request for 2020/2021
 - e) To discuss purchase of a ‘Recycling Bin’ for The Street
 - f) To discuss purchase of an additional refuse bin for the area of private land where the land owner permits parking at Shingle Street (*commonly known as the North Car Park*)
 - g) To receive details of CIL payment received and to decide what project to put the funds towards.
 - h) To authorise the following Invoices for Payments:

i. Hollesley Village Hall (Car Wash for Play Equipment)	£21.00
ii. SALC (Training for K Langdon)	£156.00
iii. SC Norse Ltd (Grass cutting for 2019/20)	£2,096.29
iv. Spencer Wix Stone Mason Ltd	£180.00
v. G Bathe (Expenses for Play Ambassadors)	£37.50
vi. G A Collins (Cemetery Management for 2019)	£1,000.00
vii. Glasdon Ltd (Dog Bin)	£122.92
viii. <i>Any invoice coming forth</i>	
 - i) To note Payments made since last meeting:

i. Kingfisher Direct Ltd (Grit Bins)	£292.78
ii. Royal British Legion (Grant)	£50.00
iii. S Willsmore (Refund of accidental payment)	£45.00
 - j) To note Payments received since last meeting:

i. 1 x Allotment Payment	£47.35
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15. Documentation – To review the following document:
- a) Standing Orders (Sept 2018) – *Sent to Councillors on 30th October 2019*
16. To receive Clerk’s report and items arising from last minutes not covered elsewhere, to include:
- a) To receive reports on any meetings attended by Councillors
 - b) To receive items for the next Village Voices article
 - c) Any other matters
17. To receive agenda items for next meeting and agree date of Next Meeting (19th December 2019)

Judi Hallett ~ Clerk to the Parish Council (15th November 2019)