



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council  
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 01394 411405 / 07739 411927 [hollesleyparishclerk@gmail.com](mailto:hollesleyparishclerk@gmail.com)

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## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 19<sup>TH</sup> DECEMBER 2019 AT HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from ESC Councillor and SCC Councillor
4. To agree Minutes of meetings dated 21<sup>st</sup> November 2019
5. VE Day 75<sup>th</sup> Anniversary Celebrations – To consider the designs put forward by a young person of Hollesley, for the event memorabilia.
6. To discuss Hollesley Village Hall Roof Replacement Project and possible funding options.
7. To discuss and agree response to the following Planning Applications:
  - a) *None at the time of producing the agenda*
  - b) *Any application coming forth*
8. Housing - To receive an update on the Community Land Trust
9. To discuss Community Emergency Plans
10. To discuss plans by Natural England to restrict access to some points along the shoreline and the proposed route of the Coastal Path in Hollesley.
11. Quick Sand at Shingle Street – To receive an update on a recent incident, instructions from the land owner and to decide if and what action the PC want to take.
12. Clerk's Role – To discuss suggested new working pattern and possible tasks that Councillors could take on
13. Cemetery:
  - a) To receive an update on the project review the Management Process for the Cemetery
  - b) To receive an update on the Gravestone Survey in the Cemetery

*Please be aware that recording of meetings is probable*

14. Recreation Ground and Village Hall:
- a) To receive an update on the Oak Trees on the Recreation Ground and to discuss the quotation for proposed work.
  - b) To discuss next steps for the old Pavilion (dismantling, etc)
15. Highways and Footpaths:
- a) To receive update on Bus Stop Hard Standings at Store's Corner
  - b) To choose a Bin for North Car Park, Shingle Street
16. Finance Matters:
- a) To receive Accounts as at 31<sup>st</sup> October 2019 and check Bank Statements
  - b) To discuss and agree budget for 2020/2021
  - c) To discuss and agree Precept Request for 2020/2021
  - d) To receive update on purchase of an additional refuse bin for the area of private land where the land owner permits parking at Shingle Street (*commonly known as the North Car Park*)
  - e) To authorise the following Invoices for Payments:
 

i. SALC (K Langdon Councillor Training)	£132.00
ii. J Hallett (Salary for 3 months) – dated 27 <sup>th</sup> Dec	£tbc
iii. Chris Chesterfield (Grit Bin Installation)	£48.00
iv. GeoXphere Ltd (Mapping System)	£42.00
v. Native Gardens and Forestry Ltd (Tree Inspection)	£60.00
vi. Sutton Memorial Hall (Hall for Training)	£96.00
vii. <i>Any invoice coming forth</i>	
  - f) To note Payments made since last meeting:
    - i. None
  - g) To note Payments received since last meeting:
    - i. Various Allotment Rents £171.28
17. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:
- a) To receive reports on any meetings attended by Councillors
  - b) To receive items for the next Village Voices article
  - c) Any other matters
18. To receive agenda items for next meeting and agree date of Next Meeting (16<sup>th</sup> January 2020)

*Judi Hallett* - Clerk to the Parish Council (13<sup>th</sup> December 2019)