



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council  
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## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 19th MARCH 2020 AT HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY AT 7.30pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from ESC Councillor and SCC Councillor
4. To agree Minutes of meetings dated 20<sup>th</sup> February 2020
5. To discuss and agree response to the following Planning Applications:
  - a) DC/20/1003/FUL - Demolition of existing dwelling and outbuildings and erection of new replacement dwelling and outbuildings - Holstow Lodge, Lodge Road Hollesley
  - b) DC/20/1103/FUL - Proposed alterations and extensions - Out Yonder, Alderton Road, Hollesley
  - c) Any application coming forth
6. To receive update on legal arrangements between HPC and Hollesley Village Hall Committee and to discuss steps the Parish Council may wish to take.
7. To discuss a policy HPC can follow when untidy/unkept land in the village is reported to either the Clerk or a Councillor and
  - a) *Depending on the outcome of the discussion in 7, to discuss land along Alderton Road.*
8. To discuss the Annual Parish Meeting (12<sup>th</sup> May 2020)
9. To discuss if HPC wish to write to the appropriate Government Departments regarding fears over the inland infrastructure required to support the nine Energy projects planned for Suffolk Heritage Coast
10. Recreation Ground and Village Hall:
  - a) New Pavilion – to discuss response from Hall Committee
  - b) To discuss placing a Tetra Pak collection bin at the Recreation Ground
  - c) To discuss entrance to Playing Field from rear footpath and security implications

*Please be aware that recording of meetings is probable*

11. Prison:
- a) To receive report about new lighting installed at the Prison and agree any action the Parish Council wish to take
  - b) To discuss the path between Oak Hill and the Prison and if asking the prison to clear it is appropriate
12. Cemetery:
- a) To receive an update on the project review the Management Process for the Cemetery
  - b) To discuss the Gravestone Survey in the Cemetery (discussion paper sent by Clerk) and to agree way forward
13. Highways and Footpaths:
- a) To discuss Rogation Sunday Walks
  - b) To discuss the New Village Sign and closure of the project.
  - c) To discuss adding an 8<sup>th</sup> SID post at Oak Hill
14. Finance Matters:
- a) To receive Accounts as at 31<sup>st</sup> January 2020 and check Bank Statements
  - b) Authorisation of transfer of the HPC Play Park allocated funds to the Play Park Account (£5,397.00)
  - c) To authorise the following Invoices for Payments:
 

i. Spencer Wix Stone Mason Ltd (Grave Stones testing)	£180.00
ii. J Hallett (3 months' salary) – <i>cheque dated 26<sup>th</sup> March</i>	£tbc
iii. Suffolk County Council (Street Lights)	£753.22
iv. <i>Any invoice coming forth</i>	
  - d) To note Payments made since last meeting:
 

i. R Clark (Village Sign Plinthe)	£699.01
ii. Anglian Water Business (National) Ltd (Allotments)	£27.47
iii. Total Merchandise Ltd (Bags for VE Celebrations)	£768.56
  - e) To note Payments received since last meeting:
 

i. S/Heath, Tunstall, Boyton and Bromeswell PC's (Training reimbursement)	£150.00
ii. F Masters Ltd (Headstone erection)	£125.00
15. To receive Clerk's report and items arising from last minutes not covered elsewhere, to include:
- a) To receive reports on any meetings attended by Councillors
  - b) To receive items for the next Village Voices article
  - c) Any other matters
16. To receive agenda items for next meeting and agree date of Next Meeting (16<sup>th</sup> April 2020)

*Judi Hallett* - Clerk to the Parish Council (13<sup>th</sup> March 2019)