



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 18th JUNE 2020 AT 7.30PM VIA ZOOM VIDEO CONFERENCING

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

PLEASE E-MAIL THE COUNCIL AT [HOLLESLEYPARISHCLERK@GMAIL.COM](mailto:hollesleyparishclerk@gmail.com) FOR ZOOM LOG-IN DETAILS

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
4. Co-option of a Councillor and signing of the 'Declaration of Acceptance of Office' Form
5. To agree Minutes of meetings dated 20th February 2020 and 19th March 2020
6. To discuss the position of the new Play Park Equipment and the possible relocation of the existing equipment
7. To discuss and agree response to the following Planning Applications:
 - a) None at the time of producing the Agenda
 - b) Any application coming forth
8. Prison – To discuss decision of the ICO and document received from the MoJ and to agree next steps as suggested in paper sent on 5th June 2020
9. Allotments:
 - a) To discuss and agree process for registering allotments with the Land Registry
 - b) To discuss estimate to cut common grass areas
10. Recreation Ground and Village Hall:
 - a) To discuss the position of 'Caretaker' of the Recreation Ground and a possible 'honorary' payment
 - b) To discuss quote for reducing height of 8 trees along North boundary to allow more light in for neighbouring properties (if quote received)

Please be aware that recording of meetings is probable

11. Cemetery:

- a) To receive an update on the project review the Management Process for the Cemetery
- b) To approve development of the Hollesley Graveyard Database – as demonstrate on 4th June by developer
- c) To adopt the Unintentional Discrimination Plan - *as distributed on 12th June*
- d) To adopt the Reburial Of Remains Statement - *as distributed on 12th June*
- e) To adopt the Exhumation Of Remains Statement - *as distributed on 12th June*
- f) To adopt statement relating to Hollesley Inhabitants Buried Outside The Village- *as distributed on 12th June*

12. Highways and Footpaths:

- a) To discuss the New Village Sign, purchase of a seat and closure of the project.
- b) Mallard Way Orchard- To discuss repositioning the seat closer to the pavement

13. Finance Matters:

- a) To receive Accounts as at April 2020 and check Bank Statements
- b) To agree one or two new cheque signatories to be added
- c) To authorise the following Invoices for Payments:
 - i. J Hallett (3 months' salary) – *cheque to be dated 26th June* £tbc
 - ii. *Any invoice coming forth*
- d) To note Payments made since last meeting:
 - i. ICCM (Subscription) £95.00
 - ii. Anglian Water Business Ltd (Allotments) £44.92
- e) To note Payments received since last meeting:
 - i. None

14. To receive agenda items for next meeting and agree date of Next Meeting (16th July 2020)

Judi Hallett - Clerk to the Parish Council (12th June 2019)