



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 17th DECEMBER 2020 AT 7.30PM VIA ZOOM VIDEO CONFERENCING

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

PLEASE SEE BELOW FOR ZOOM LOG-IN DETAILS

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Co-option of a Councillor and signing of the 'Acceptance of Office' form.
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 19th November 2020
6. To discuss and agree response to the following Planning Applications:
 - a) *None at the time of producing the Agenda*
 - b) Any application coming forth
7. Clerk's Report (Updates on items where no discussion or decision is required):
 - a) The Hollesley Carbon Project
 - b) Clearance of Football Club's chattels at the Recreation Ground
 - c) Community Pantry
8. Recreation Ground and Village Hall:
 - a) To seek a fifth person to carry out Play Park inspections
 - b) To discuss a Clothes Recycling Bin for the Recreation Ground
 - c) To discuss continuing reports of Anti-Social Behaviour at the Play Park and the possibility of reviewing the decision on the installation of CCTV, given the changing situation
 - d) To discuss reports of Drug Dealing at the Recreation Ground
9. Cemetery:
 - a) To receive an update on the Cemetery Project
 - b) To agree Terms of Reference and Risk Assessment for Cemetery Contractor (subject to draft being distributed)
 - c) To discuss temporarily suspending Pre-Purchase of Graves in Hollesley New Cemetery

Please be aware that recording of meetings is probable

10. Highways and Footpaths:

- a) To receive update on letter to Cllr. Reid with reference to Bushey Lane, Alderton Road and Fox Hill traffic calming measures
- b) To discuss how to make better use of the Parish Mapping system we subscribe to
- c) To receive details of speeding issues along Melton Road and to discuss contacting SCC and/or the Prison Governors

11. HMP and YOI Hollesley Bay

- a) To receive update on complaint to the ICO

12. Housing

- a) To receive final update on sale of 'Discounted' houses in Mallard Way

13. Finance Matters:

- a) To receive Accounts as at November 2020 and check Bank Statements
- b) To discuss draft Budget for 2021/22
- c) To discuss Precept for 2021/22
- d) To discuss assignment of the CIL Funds (£1,211.91)
- e) To authorise the following Invoices for Payments:
 - i. J Hallett (3 months' Pay) – dated 29th Dec 2020 £tbc
 - ii. Suffolk Coastal Norse Ltd (Annual Grass Cutting) £2,159.17
 - iii. Anglian Water Business (National) Ltd (Allotments Water) £16.03
 - iv. GeoXphere Ltd (Parish Online Mapping System) £42.00
 - v. *Any invoice coming forth*
- f) To note Payments made since last meeting:
 - i. Friends of Hollesley School (Grant) £50.00
- g) To note Payments received since last meeting:
 - i. E B Buttons (2 Cemetery Payments) £275.00
 - ii. Allotments Payments £344.22

14. To agree dates, start times and formats of 2021 meetings

15. To receive agenda items and agree date of Next Meeting (possibly 21st January 2021)

Judi Hallett ~ Clerk to the Parish Council (11th December 2020)

Video Conference Log-In Details

Link: <https://us02web.zoom.us/j/83384094318?pwd=cHE1dU5JYkVqRXJudUFhcmxBalZmUT09>

Meeting ID: 833 8409 4318

Passcode: 457217

Dial-In: 0203 481 5237