



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 18th FEBRUARY 2021 AT 7.30PM VIA ZOOM VIDEO CONFERENCING

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

PLEASE SEE BELOW FOR ZOOM LOG-IN DETAILS

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
4. To agree Minutes of meeting dated 21st January 2021
5. To discuss and agree response to the following Planning Applications:
 - a) DC/21/0479/AME - Non-Material Amendment of DC/20/1003/FUL - Demolition of existing dwelling and outbuildings and erection of new replacement dwelling and outbuildings - Change of brick plink and soldier coursing over windows from Hoskins Maltings Antique to Blue engineering brick. - Holstow Lodge, Lodge Road, Hollesley
 - b) Any application coming forth
6. Annual Parish Meeting – To discuss a date for the Annual Parish Meeting and the format
7. Resignation of Cllr. Langdon – To receive resignation and to notify Councillors of the current process for Co-option.
8. Recreation Ground and Village Hall:
 - a) To receive update on discussions with the Hall Committee regarding the Doctor's Lease
 - b) To receive update on clearance of Football Club's chattels at the Recreation Ground and Hollesley Players' use of the Container
 - c) To discuss quotes for a permanent goal on the Recreation Ground for casual Football use
 - d) To discuss request from resident for four trees on the Recreation Ground to be pruned.
9. Cemetery:
 - a) To receive an update on the Cemetery Project
 - b) To agree Terms of Reference and Risk Assessment for Cemetery Maintenance (distributed 10th Feb)
 - c) To discuss and agree all new Cemetery Documentation – Posted on webpage on 11th January 2021

Please be aware that recording of meetings is probable

10. Highways and Footpaths:

- a) To receive update on letter to Cllr. Reid with reference to Bushey Lane, Alderton Road and Fox Hill traffic calming measures
- b) To receive an update on the Quiet Lanes Project
- c) To discuss the consultation for the Coastal Path between Bawdsey and Aldeburgh and to consider a reply to Natural England.
- d) To receive notification that SCC are using ANPR SIDs and to discuss a location to suggest.

11. HMP and YOI Hollesley Bay

- a) To receive update on complaint to the ICO
- b) To discuss Dr Coffey's response to our letter of 4th August 2020 and to formulate a reply if deemed appropriate.

12. Finance Matters:

- a) To receive Accounts as at January 2020 and check Bank Statements
- b) To authorise the following Invoices for Payments:
 - i. None
 - ii. *Any invoice coming forth*
- c) To note Payments made since last meeting:
 - i. None
- d) To note Payments received since last meeting:
 - i. None

13. Documentation – To review/accept the following documents:

- a) Review of the Suffolk Code of Conduct – *send to Members on 2nd February 2021*
- b) Asset Register (October 2020) – *originally sent to Members on 29th September 2020*
- c) Risk Assessment (Financial) - *send to Members on 3rd February 2021*
- d) Risk Assessment (Non-Financial) - *send to Members on 3rd February 2021*

14. To receive agenda items and agree date of Next Meeting (18th March 2021)

Judi Hallett ~ Clerk to the Parish Council (12th February 2021)

Video Conference Log-In Details

Link: <https://us02web.zoom.us/j/84870904204?pwd=VFJSS2Rxa3k0Q3BTRTFBTK0rRUFVUT09>
Meeting ID: 848 7090 4204
Passcode: 985938
Dial-In: 0203 051 2874