



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 18th MARCH 2021 AT 7.30PM VIA ZOOM VIDEO/AUDIO CONFERENCING

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

PLEASE SEE BELOW FOR ZOOM LOG-IN DETAILS

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. To co-opt a Parish Councillor and sign the Declaration of Acceptance of Office Form
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 18th February 2021
6. To discuss and agree response to the following Planning Applications:
 - a) DC/21/0747/FUL - Change of use of agricultural workshop to B1 light industrial use (now Class E) for the construction of shepherds huts. - Former Dairy Unit, Rectory Road [Grove Road], Hollesley
 - b) DC/21/0978/FUL - Proposed new roof structure to replace existing (roof pitch increased by 5 degrees to improve first floor accommodation of existing dwelling) including dormer windows, proposed rear and side extensions, alterations to existing fenestration, new roof covering and installation of external insulation with rendered wall finish, together with erection of a detached garage building. - 6 Melton Road, Hollesley
 - c) Any application coming forth
7. Recreation Ground and Village Hall:
 - a) To receive update on discussions with the Hall Committee regarding the Doctor's Lease and management of the surrounding land
 - b) To receive renewal contract for Trade Waste Collection of Village Hall Bins and to consider renewing.
 - c) To receive update on providing a permanent goal on the Recreation Ground or changing the style net used, for casual Football use.
 - d) To discuss placing a fence around the Recreation Ground or part of the recreation ground e.g. around the new play equipment.
8. Old Laptops – To discuss the three old laptops stored in the PC archive cupboard and the best course of action to extract data, wipe and/or donate them.

Please be aware that recording of meetings is probable

9. Highways and Footpaths:
- a) To receive an update on the Quiet Lanes Project and to officially nominate the lanes in Hollesley (Bushey Lane, School Lane and Shingle Street)
 - b) To receive update on the ANPR SIDs.
 - c) To receive update on the 'Pardon the weeds we are feeding the bees' campaign and to designate an area in Hollesley
 - d) To discuss request for HPC to purchase a 'Snow Plough' for snow clearance of pavements and smaller highways.
 - e) To discuss the Litter Picking Contract for the Parish
10. To consider setting up an Emergency Committee
11. HMP and YOI Hollesley Bay
- a) To receive update on complaint to the ICO and letter to Dr Coffey MP
12. Finance Matters:
- a) To receive Accounts as at February 2021 and check Bank Statements
 - b) To clarify the purpose of the £7,000 currently being held in reserves for the Village Hall (to be raised to £10,000 from 1st April)
 - c) To authorise the following Invoices for Payments:

i. SALC (End of Year Training + Payroll Service)	£52.80
ii. Anglian Water Business (National) Ltd (Allotment Water)	£10.33
iii. Suffolk County Council (Street Lighting)	£838.89
iv. <i>Any invoice coming forth</i>	
 - d) To note Payments made since last meeting:
 - i. None
 - e) To note Payments received since last meeting:

i. VAT	£843.17
ii. Cemetery (Mrs Emmens)	£225.00
13. Meetings and Positions
- a) To discuss the meeting format for the meetings in April, May and June 2021
 - b) To receive notification from the Chair that she will not be standing as Chair at the May meeting
14. To receive agenda items and agree date of Next Meeting (15th April 2021)

Judi Hallett - Clerk to the Parish Council (12th March 2021)

Video Conference Log-In Details

Link: <https://us02web.zoom.us/j/85871260183?pwd=d3JjemNCWWE2RHFCMjdUVDBIV2dLUT09>
 Meeting ID: 858 7126 0183
 Passcode: 550334
 Dial-In: 0203 481 5237