



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 01394 411405 / 07739 411927 hollesleyparishclerk@gmail.com

NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 15TH JULY 2021 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To appoint a Chair of Hollesley Parish Council and the signing of the 'Declaration of Acceptance of Office' form
2. To receive Apologies for absence
3. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 17th June 2021
6. Finance Matters:
 - a) To receive Accounts as at 30th June 2021
 - b) To receive update on moving to full online banking (see mail of 22nd June)
 - c) To discuss quote from NGF Play for boxing in Zip Wire Platform and Adding Cargo Net
 - d) To authorise the following Invoices for Payments:

i. HMRC Cumbernauld (Clerk's PAYE)	£381.80
ii. Arthur J Gallagher (Additional Insurance Premiums)	£90.71
iii. J Hallett (Expenses for past 3 months)	£217.41
iv. SC Norse (Refuse Collection for 3 months)	£211.69
v. Realise Futures (Recreation Ground Benches)	£2,402.34
vi. <i>Any invoice coming forth</i>	
 - e) To note Payments made since last meeting:
 - i. None
 - f) To note Payments received since last meeting:
 - i. 2 amounts of Bank Interest

£0.46 and £0.24
7. To discuss the Festival of Suffolk 2022 and the Queen's Platinum Jubilee and the suggestion a Celebration Committee should be set up.
8. To discuss the following Planning Applications:
 - a) None
 - b) *Any application coming forth*

Please be aware that recording of meetings is probable

9. Recreation Ground and Village Hall:
 - a) To discuss concerns from two parents regarding the safety of the Giant Rope Swing
 - b) To receive update from the Recreation Ground Working Party and to discuss recommendations made by them
 - c) To discuss request from Caravan Club to use the Recreation Ground
 - d) To discuss employing a Caretaker for the Recreation Ground
 - e) To discuss erecting a plaque to commemorate the work of the Play Commissioners
 - f) To appoint a Representative Trustee on the Hollesley Village Hall Committee
 - g) To receive update on draft Lease for use of part of Hollesley Village Hall by the Peninsula Practice for continued use of the Doctor's Surgery
 - h) To discuss if the Parish Council wishes to pursue the differences in the new Hall Trust Deed when compared to the old.

10. Highways and Footpaths:
 - a) To receive update on the establishment of an Emergency Committee.
 - b) To receive an update and discuss Community Speed Watch for the Parish
 - c) To discuss suggestion from resident that a number of 'Specimen Trees' should be planted around the village, possibly in conjunction with the 'Plant a Tree for the Jubilee' celebrations in 2022
 - d) To discuss length of grass along Pavement at Woodbridge Walk (Oak Hill)
 - e) To discuss requesting a further Dog Bin and Sign along Postman's Walk at Oak Hill (next to the Garages)

11. Allotments
 - a) To discuss registering the Allotments with the Land Registry and information provided by the Clerk in her e-mail of 28th June 2021
 - b) To discuss tidying the Allotment Path
 - c) To discuss installing further water tanks at the Allotments

12. Hollesley Zero Carbon Project – To discuss setting up a Climate Change Action Group to assess the Zero Carbon Project Report and establish a Plan of Action

13. To receive agenda items and agree date of Next Meeting (19th August 2021)

Judi Hallett - Clerk to the Parish Council (8th July 2021)