



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council  
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 01394 411405 / 07739 411927 [hollesleyparishclerk@gmail.com](mailto:hollesleyparishclerk@gmail.com)

## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 19<sup>TH</sup> AUGUST 2021 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from ESC Councillor and SCC Councillor
4. To co-opt a Councillor and signing of the Declaration of Acceptance of Office Form
5. To agree Minutes of meeting dated 15<sup>th</sup> July 2021
6. Finance Matters:
  - a) To receive Accounts as at 31st July 2021
  - b) To receive update on moving to full online banking
  - c) To receive Section 3 of Part 3 of the 2020/21 AGAR and Notice of Conclusion of Audit from PKF Lifflejohn LLP
  - d) To authorise the following Invoices for Payments:

i. SALC (Training for Cllr. Hughes)	£30.00
ii. H Lewis (Watering Cans for Orchard)	£17.98
iii. PKF Littlejohn LLP (2020/21 External Audit)	£360.00
iv. <i>Any invoice coming forth</i>	
  - e) To note Payments made since last meeting:

i. NGF Play Ltd (Equipment alterations)	£661.50
ii. Value Products Ltd (No Climbing Signs)	£31.32
iii. Notice Board Company UK Ltd (2 Notice Boards)	£1,600.76
  - f) To note Payments received since last meeting:

i. ESC (Community Partnership Grant for Benches)	£1,841.95
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7. To discuss the following Planning Applications:
  - a) None
  - b) *Any application coming forth*
8. Allotments
  - a) To receive update on registering the Allotments with the Land Registry

*Please be aware that recording of meetings is probable*

9. Hollesley Zero Carbon Project – To receive update on Climate Change Action Group
10. Recreation Ground and Village Hall:
  - a) To receive update on Cantilever Swing and comments from inspector
  - b) To receive update on Recreation Ground Actions List
  - c) To receive update on commemorative plaque for the Play Commissioners
  - d) To appoint a Representative Trustee on the Hollesley Village Hall Committee
  - e) To receive update on concerns raise with the Hall Committee on the differences between the new and old Trust Deeds.
  - f) Recycling Facilities – To discuss what we have and what we need at the Recreation Ground
11. Highways and Footpaths:
  - a) To receive update on Community Speed Watch for the Parish
  - b) To receive update on a further Dog Bin and Sign along Postman’s Walk at Oak Hill
  - c) To discuss bulb planting in Autumn 2021
  - d) To discuss the grass at the Mallard Way Orchard
12. To receive agenda items and agree date of Next Meeting (16<sup>th</sup> September 2021)

*Judi Hallett* - Clerk to the Parish Council (13<sup>th</sup> August 2021)