



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 01394 411405 / 07739 411927 hollesleyparishclerk@gmail.com

NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 16TH SEPTEMBER 2021 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
4. To co-opt a Councillor and signing of the Declaration of Acceptance of Office Form
5. To agree Minutes of meeting dated 19th August 2021
6. Finance Matters:
 - a) To receive Accounts as at 31st August 2021
 - b) To discuss quotes for cutting of Allotment and Cemetery Hedges
 - c) To authorise the following Invoices for Payments:

i. J Hallett (3 Months' Salary) – dated 28 th September	£1443.62
ii. SCC Pension Fund (Clerk's Pension for 3 months)	£523.20
iii. SC Norse (Additional Refuse Collection after Fete)	£28.91
iv. Came and Company (Insurance)	£1,155.61
v. NGF Play Ltd (Work to Zip Wire Platform)	£1,543.49
vi. <i>Any invoice coming forth</i>	
 - d) To note Payments made since last meeting:
 - i. None
 - e) To note Payments received since last meeting:

i. HMRC (VAT Refund)	£8,051.91
----------------------	-----------
7. To discuss the following Planning Applications:
 - a) None at the time of publishing the agenda
 - b) *Any application coming forth*
8. Allotments - To receive update on registering the Allotments with the Land Registry
9. Hollesley Zero Carbon Project – To receive update on Climate Change Action Group
10. HMP Hollesley Bay – To discuss recent communications received from a resident

Please be aware that recording of meetings is probable

11. Recreation Ground and Village Hall:
 - a) To receive update on Recreation Ground Actions List
 - b) To discuss the removal of the Half Round Tyres and a suitable alternative, if required
 - c) To receive update on commemorative plaque for the Play Commissioners
 - d) To appoint a Representative Trustee on the Hollesley Village Hall Committee
 - e) To receive update on concerns raise with the Hall Committee on the differences between the new and old Trust Deeds.
 - f) To receive update on communications sent to Hall Committee regarding Doctors Lease.
12. Highways and Footpaths:
 - a) To receive update on a further Dog Bin and Sign along Postman's Walk at Oak Hill
13. To discuss Clerk's forthcoming holiday and Cover for e-mails and Village Voices article
14. To receive agenda items and agree date of Next Meeting (21st October 2021)

Judi Hallett - Clerk to the Parish Council (9th September 2021)