



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council  
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## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 18<sup>th</sup> NOVEMBER 2021 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items
3. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from ESC Councillor and SCC Councillor
4. To co-opt a Councillor and signing of the Declaration of Acceptance of Office Form
5. To agree Minutes of meeting dated 21<sup>st</sup> October 2021
6. Finance Matters:
  - a) To receive Accounts as at 31<sup>st</sup> October 2021
  - b) To discuss request from Hollesley Village Hall Committee for grant of £10,000 towards the replacement of the Hall Roof.
  - c) To discuss purchasing two new Grit Bins
  - d) To discuss the Grants requested for 2022
  - e) To discuss the draft Budget for 2022/23
  - f) To receive update on changing to Lloyds Bank and to discuss upgrading to Online Banking with Barclays again.
  - g) To authorise the following Invoices for Payments:

i. E Curtis (Litter Picking Aug/Sept/Oct)	£150.00
ii. S C Norse Ltd (Litter and Dog Bins)	£1,042.44
iii. G Collins (Cemetery Maintenance for 2021)	£1,000.00
iv. Any invoice coming forth	
  - h) To note Payments made since last meeting:

i. S C Norse Ltd (Waste Collection – reissue of 102447)	£28.91
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  - i) To note Payments received since last meeting:

i. ESC (CIL Funds)	£145.43
ii. F Masters (For Emmens and Friend)	£150.00
iii. 2 x Allotment Payments	£119.53

*Please be aware that recording of meetings is probable*

7. To discuss the following Planning Applications/Appeals:
  - a) Appeal AP/21/0061/REFUSE – Refusal of DC/20/4151/OUT - Land Between The Entrance To The Sandlings Caravan Park And Rondebosch , Lodge Road, Hollesley, Suffolk
  - b) *Any application coming forth*
8. Climate Emergency – To discuss declaring a Climate Emergency
9. HMP & YOI Hollesley Bay – To discuss latest letters from MoJ and ICO with reference to MCOSO at HMP Hollesley Bay
10. Project Updates – To receive updates from:
  - a) Hollesley Climate Action Group
  - b) Platinum Jubilee Group
  - c) Management of Visitors to Shingle Street
11. Allotments – To acknowledge receive of forms from Barker Gotelee with reference to registering the Allotments with the Land Registry and to nominate a Councillor to sign them.
12. Recreation Ground and Village Hall:
  - a) To receive news from the Clerk of available funding to complete the Play Park Project
  - b) To receive update on Recreation Ground Actions List
  - c) To discuss replacement of the Half Round Tyres with planting
  - d) To appoint a Representative Trustee on the Hollesley Village Hall Committee
  - e) To receive update on communications sent to Hall Committee regarding Doctors Lease.
  - f) Dogs – To receive an update from the Clerk and to discuss suggestion from a member of the public
13. Highways and Footpaths:
  - a) To consider and discuss list of comments received of persistent issues with Lorries.
  - b) To receive reports of tractors mounting verges along Alderton Road.
14. Documentation – To review and/or adopt the following documents:
  - a) TOR for Cemetery Maintenance for 2022
  - b) FOI Procedure
  - c) Sickness and Absence Policy
  - d) Safeguarding Children and Vulnerable Adults Policy
15. To agree dates for 2022 Meetings.
16. To receive agenda items and agree date of Next Meeting (16<sup>th</sup> December 2021)

*Judi Hallett* ~ Clerk to the Parish Council (12<sup>th</sup> November 2021)