



# HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council  
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## NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 29<sup>th</sup> SEPTEMBER 2022 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.  
All public and press are also cordially invited.

### Agenda

1. Apologies for Absence:
  - a) To receive apologies
  - b) To approve Apologies
2. To receive any...
  - a) Declarations of Pecuniary Interest
  - b) Declarations of Non-Pecuniary Interest
  - c) Applications for Dispensation on Agenda Items.
  - d) Declarations of Gifts or Hospitality Received over the value of £25.00
  - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Public Session (15 mins max):
  - a) Reports or comment from any member of the public or from any other village organisation
  - b) Reports or comment from ESC Councillor and SCC Councillor
4. To agree Minutes of meeting dated 18<sup>th</sup> August 2022
5. Finance Matters:
  - a) To receive and accept Accounts as at 31<sup>st</sup> August 2022
  - b) To discuss purchase of Picnic Bench for the Village Hall Recreation Ground (to be placed close to the older equipment)
  - c) To authorise the following Invoices for Payments:

i. J Hallett (July, August and Sept Salary)	£1,686.44
ii. SCC Pension Fund (Clerk's Pension)	£611.25
iii. Realise Futures (2 Benches for Oak Hill Rec)	£2,450.34
iv. <i>Any invoice coming forth</i>	
  - d) To note Payments made since last meeting:
    - i. None
  - e) To note Payments received since last meeting:
    - i. Barclays Bank (Interest) £5.68
6. To discuss the following Planning Applications/Appeals:
  - a) DC/22/3019/FUL - Conversion of agricultural building to dwelling - Former Dairy Unit Grove Road, Hollesley
  - b) DC/22/3373/FUL - Single storey rear extension with fibre cement cladding and sarnafil roof, forming kitchen/dining area. 2no roof lights, patio door and window facing rear garden. - 45 Oak Hill, Hollesley, Woodbridge

*Please be aware that recording of meetings is probable*

7. Highways:
  - a) To receive update on request for a reduction in the Speed Limit on Lodge Road, to 30 Mph
  - b) To discuss management of litter at Shingle Street
8. Oak Hill Improvements:
  - a) To receive update on Oak Hill Actions List
9. Hollesley Village Hall
  - a) Transfer of the Legal Title of the Village Hall to the new Hollesley Village Hall CIO – To receive advice/update from Birketts and to agree action following receipt of advice, if appropriate
  - b) Doctors Surgery Lease - To receive update on the draft Lease
10. Recreation Grounds:
  - a) To receive update on Phase II of the Play Park Project
  - b) To receive update on Recreation Ground Actions List
11. Allotments:
  - a) To receive update on Bench for Allotment Path
  - b) To review the Charges for each Plot
12. Documentation – To review and adopt:
  - a) Asset Register (September 2022) – *sent to Councillors on 2<sup>nd</sup> September 2022*
13. Meetings in 2023 – To set the dates of the meetings in 2023 and to discuss if an August meeting is necessary.
14. To receive agenda items and agree date of Next Meeting (20<sup>th</sup> October 2022 – In Hollesley Village Hall)

*Judi Hallett* - Clerk to the Parish Council (9<sup>th</sup> September 2022)