



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 19th JANUARY 2023 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. To appoint a Chair of the Council following the resignation of Cllr. Hughes
2. Apologies for Absence:
 - a) To receive apologies
 - b) To approve Apologies
3. To receive any...
 - a) Declarations of Pecuniary Interest
 - b) Declarations of Non-Pecuniary Interest
 - c) Applications for Dispensation on Agenda Items.
 - d) Declarations of Gifts or Hospitality Received over the value of £25.00
 - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 22nd December 2022
6. Finance Matters:
 - a) To receive and accept Accounts as at 31st December 2022
 - b) To discuss Banking arrangements and discuss if additional authorisers are required before the 2023 Election
 - c) To review the Internal Controls and Efficiency of our Internal Auditor
 - d) To authorise the following Invoices for Payments:

i. J Hallett (Expenses for last 3 months)	£345.19
ii. HMRC Cumbernauld (Clerk's PAYE for 3 months)	£539.80
iii. SC Norse Ltd (Refuse Collection)	£218.09
iv. Suffolk Digital Ltd (Map Printing)	£30.00
v. E Curtis (Litter Picking)	£150.00
vi. Waveney Norse Ltd (Play Park Repairs – 2 invoices)	£963.05
vii. Any invoice coming forth	
 - e) To note Payments made since last meeting:
 - i. None
 - f) To note Payments received since last meeting:
 - i. None

Please be aware that recording of meetings is probable

7. To discuss the following Planning Applications/Appeals:
 - a) None

8. Highways:
 - a) To receive update on a regular bus service from Hollesley to Woodbridge.
 - b) To receive update on New Benches at Tank Hill and Allotments
 - c) To receive report from Working Party, re. Bus Shelter at Oak Hill

9. Hollesley Village Hall
 - a) Transfer of the Legal Title of the Village Hall to the new Hollesley Village Hall CIO – To receive update on a meeting with the Hall Committee
 - b) To discuss the proposal from the Peninsula Practice to close the Hollesley Branch Surgery

10. Recreation Grounds:
 - a) To receive update on New Hedge beside Car Park and New Shed/Enclosure
 - b) To receive update on letter to the St Edmundsbury Diocese with reference to allowing Caravans to use the Recreation Ground.
 - c) To discuss letter from Hollesley resident re. Gym Equipment on the Recreation Grounds

11. To receive agenda items and agree date of Next Meeting (16th February 2023 – In Hollesley Village Hall)

Judi Hallett - Clerk to the Parish Council (13th January 2023)