



HOLLESLEY PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

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NOTICE OF THE HOLLESLEY PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 20th JULY 2023 AT 7.30PM HOLLESLEY VILLAGE HALL, WOODBRIDGE ROAD, HOLLESLEY

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for Absence:
 - a) To receive apologies
 - b) To approve Apologies
2. To receive any...
 - a) Declarations of Pecuniary Interest
 - b) Declarations of Non-Pecuniary Interest
 - c) Applications for Dispensation on Agenda Items.
 - d) Declarations of Gifts or Hospitality Received over the value of £50.00
 - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. To co-opt one Councillor and sign the Declaration of Acceptance of Office Form
4. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
5. To agree Minutes of meeting dated 15th June 2023
6. Finance Matters:
 - a) To receive and accept Accounts as at 30th June 2023
 - b) To discuss purchasing a small notice board for the Oak Hill Recreation Ground (750mm x 750mm - approx.. £575.08 + VAT)
 - c) Purchase of a Basket Ball Back and Hoop (with Net) – approx. £250.00
 - d) To discuss quote for cutting back Allotment Hedge (£1,350.00)
 - e) To authorise the following Invoices for Payments:

i. J Hallett (Expenses for previous 3 months)	£365.73
ii. HMRC Cumbernauld (Clerk's PAYE)	£477.20
iii. SC Norse (Grass cutting to 30 th June 2023)	£431.83
iv. Norse Commercial Servs Ltd (Play Inspections 2022/23)	£580.80
v. Eastwood Tree Services Ltd (Survey on Oak Trees)	£660.00
vi. SC Norse Ltd (Fete Refuse Collection)	£36.00
vii. <i>Any invoice coming forth</i>	
 - f) To note Payments made since last meeting:
 - i. None
 - g) To note Payments received since last meeting:
 - i. None

Please be aware that recording of meetings is probable

7. To discuss the following Planning Applications/Appeals:
 - a) DC/23/2482/FUL - Alterations And Extensions To Existing Residential Dwelling Together With The Erection of A Detached Garage – Greenway, Alderton Road, Hollesley
 - b) DC/23/2523/FUL - Conversion of agricultural building to dwelling and removal of silage clamp at Former Dairy Unit , Grove Road, Hollesley,
 - c) DC/23/2701/FUL Single storey front and rear extensions - 76 Oak Hill, Hollesley
8. Oak Hill Social Club – To receive update from the Ministry of Justice and report from Clerk on the Community Land Trust interest in the site.
9. 80th Anniversary of D-Day – To discuss celebrations for June 2024
10. HMP & YOI Hollesley Bay – To receive information regarding working with the Prison and Prisoners
11. Highways:
 - a) To receive update on proposed new Bus Shelter at Oak Hill
 - b) To review the footpaths in the village
 - c) To discuss regular cutting of the Council’s hedges
 - d) To discuss passing a resolution to ask SCC to reduce the speed limit in all Suffolk Villages to 20 Mph
12. Hollesley Village Hall
 - a) Transfer of the Legal Title of the Village Hall to the new Hollesley Village Hall CIO – To receive an update
13. Recreation Grounds:
 - a) To discuss report on Oak Trees
 - b) To receive update on toilet at Shed
14. To receive agenda items and agree date of Next Meeting (17th August 2023 – In Hollesley Village Hall)

Judi Hallett - Clerk to the Parish Council (14th July 2023)