

Hollesley Parish Council

ASSET REGISTER

As at: September 2022

Prepared By: Judi Hallett, Clerk to Hollesley Parish Council

Authorised on: 15th September 2022

Introduction

This document contains details of all Assets and Responsibilities held by Hollesley Parish Council as at September 2022.

It is acknowledged that some of the valuation figures have been arrived at through best endeavours using the information known to us at the time. When 'Actual Cost' is unknown a default value of £1.00 is given. Pictures of the assets are held by the Clerk.

This document is reviewed on an annual basis and assets are entered, adjusted or removed as and when appropriate

J Hallett

Judi Hallett

Parish Clerk

Adopted by the Parish Council at a meeting on: *15th September 2022*

Signed:

J Hallett

Mrs Judi Hallett
Clerk

H Hughes

Mrs Hazel Hughes
Chair

Assets

Category	Asset Number	Description	Location	Date Acquired	Actual Cost New	Estimated Replacement Cost
Seats	S1	Duck Corner Seat	Duck Corner, Hollesley, Woodbridge, Suffolk	2008	£247.00	£600.00
Seats	S2	Cemetery Seat 1 - Donation	Hollesley New Cemetery, School Lane, Hollesley	2009	£1.00	£500.00
Seats	S3	Cemetery Seat 2 - Donation	Hollesley New Cemetery, School Lane, Hollesley	2009	£1.00	£500.00
Seats	S4	Cemetery Seat 3	Hollesley New Cemetery, School Lane, Hollesley	Unknown	£1.00	£500.00
Seats	S5	Dr Shannon's Seat - Donation	Fox Hill, Hollesley, Woodbridge, Suffolk	Unknown	£1.00	£500.00
Seats	S6	Play Park Seat	The Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2011	£650.00	£800.00
Seats	S7	Moorlands Seat	O/S 41 Moorlands, Hollesley, Woodbridge, Suffolk	2020	£636.00	£636.00
Seats	S8	Picnic Bench	The Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2021	£835.00	£835.00
Seats	S9	Picnic Bench (Assessable)	The Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2021	£1,007.00	£1,007.00
Seats	S10	Picnic Bench	Oak Hill Recreation Ground, Oak Hill, Hollesley, Woodbridge	2022/23	£835.00	£835.00
Seats	S11	Picnic Bench (Assessable)	Oak Hill Recreation Ground, Oak Hill, Hollesley, Woodbridge	2022/23	£1,007.00	£1,007.00
Signs	SN1	Village Sign	Fox Hill, Hollesley, Woodbridge	Pre 1997	£1.00	£5,000.00
Signs	SN2	Speed Indicator Device (SID)	Various posts around the village	2005	£3,660.00	£3,660.00
Signs	SN3	New Village Sign	O/S 41 Moorlands, Hollesley, Woodbridge, Suffolk	2020	£5,000.00	£5,000.00
Buildings	BS1	Pavilion – CURRENTLY NOT IN USE	The Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	Unknown	£1.00	£50,000.00
Buildings	BS2	Oak Bus Shelter	Duck Corner, Hollesley, Woodbridge, Suffolk	2005	£5,940.00	£6,000.00
Buildings	BS3	Container (Karki Green)	Hollesley Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2019	£2,490.00	£2,500.00
Dog Bins	DB1	Dog Bin	Entrance to Hollesley Village Hall, Woodbridge Road, Hollesley, Woodbridge	Unknown	£1.00	£100.00
Dog Bins	DB2	Dog Bin	Oak Hill Playing Field, Oak Hill, Woodbridge, Suffolk	Unknown	£1.00	£100.00
Dog Bins	DB3	Dog Bin	Next to Oak Hill Notice Board, Oak Hill, Hollesley, Woodbridge	Unknown	£1.00	£100.00
Dog Bins	DB4	Dog Bin	School Lane (opposite School visitors car park), Hollesley, Woodbridge	Unknown	£1.00	£100.00
Dog Bins	DB5	Dog Bin	Junction of The Street and School Lane, Hollesley, Woodbridge	Unknown	£1.00	£100.00
Dog Bins	DB6	Dog Bin	Opposite Hillside, Tower Hill Road, Hollesley, Woodbridge	Unknown	£1.00	£100.00

Dog Bins	DB7	Dog Bin	Rectory Road (Entrance to Footpath), Hollesley, Woodbridge	Unknown	£1.00	£100.00
Dog Bins	DB8	Dog Bin	Next to Bus Stop, The Street/Duck Corner, Hollesley, Woodbridge	Unknown	£1.00	£100.00
Dog Bins	DB9	Dog Bin	Behind Pavilion on Playing Field, Hollesley, Woodbridge	Unknown	£1.00	£100.00
Dog Bins	DB10	Dog Bin	Entrance to Old Circle, Oak Hill, Hollesley, Woodbridge	Unknown	£1.00	£100.00
Dog Bins	DB11	Dog Bin	Next to plot 5A, The Allotments, School Lane, Hollesley, Woodbridge	Unknown	£1.00	£100.00
Dog Bins	DB12	Dog Bin	Opposite Shepherd and Dog Inn, The Street, Hollesley	2017	£100.00	£100.00
Dog Bins	DB13	Dog Bin	At entrance to RSPB Hollesley Drive, within HMP Hollesley Bay site	2021	£265.00	£100.00
Dog Bins	DB14	Dog Bin	Postman's Walk, Oak Hill; opposite Garages	2021	£265.00	£100.00
Fences/Gates/Walls	F1	Cemetery Wall	Hollesley New Cemetery, School Lane, Hollesley, Woodbridge	1997	£1.00	£2,000.00
Fences/Gates/Walls	F2	Memorial Gates - Donation	Hollesley New Cemetery, School Lane, Hollesley, Woodbridge	2014	£1.00	£5,000.00
Fences/Gates/Walls	F3	Entrance Wall	Hollesley New Cemetery, School Lane, Hollesley, Woodbridge	2012	£800.00	£1,000.00
Notice Boards	NB1	Parish Council Notice Board	The Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2017	£2,255.00	£2,255.00
Notice Boards	NB2	Parish Council Notice Board	The Hollesley Stores, The Street, Hollesley, Woodbridge	2015	£1,800.00	£1,800.00
Notice Boards	NB3	Parish Council Notice Board	Oak Hill, Hollesley, Woodbridge	2018	£2,255.00	£2,255.00
Notice Boards	NB4	Cemetery Notice Board	Hollesley New Cemetery, School Lane, Hollesley, Woodbridge	2000	£1.00	£600.00
Notice Boards	NB5	Recreation Ground Notice Board	Beside Iron Gate, The Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2021	£662.00	£662.00
Notice Boards	NB6	Recreation Ground Notice Board	Beside Play Equipment, The Recreation Ground, Woodbridge Road, Hollesley,	2021	£662.00	£662.00
Litter Bins	LB1	Litter Bin	Outside 51 Oak Hill, Hollesley, Woodbridge	Unknown	£1.00	£200.00
Litter Bins	LB2	Litter Bin	Oak Hill Playing Field, Oak Hill, Hollesley, Woodbridge	Unknown	£1.00	£200.00
Litter Bins	LB3	Litter Bin	Next to Dr Shannon's Seat, Fox Hill, Hollesley, Woodbridge	Unknown	£1.00	£200.00
Litter Bins	LB4	Litter Bin	The Street/Duck Corner, Hollesley, Woodbridge	Unknown	£1.00	£200.00
Litter Bins	LB5	Litter Bin	The Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2019	£480.00	£500.00
Litter Bins	LB6	Recycled Litter Bin	The Street/Duck Corner, Hollesley, Woodbridge	2020	£225.00	£225.00
Litter Bins	LB7	Litter Bin	The Recreation Ground, Woodbridge Road, Hollesley, (near New Play Equipment)	2021	£675.00	£675.00
Allotments	A1	Water Trough	Outside Plots 8A and 8B, The Allotments, School Lane, Hollesley	2016	£150.00	£150.00
Allotments	A2	Water Trough	Between 6A and 4A, The Allotments, School Lane, Hollesley	2016	£150.00	£150.00

Allotments	A3	Water Trough	Between 1A and 4A, The Allotments, School Lane, Hollesley	2016	£150.00	£150.00
Grit Bins	GB1	Grit Bin	Water Tower Crossroads, Boyton Road, Hollesley, Woodbridge	2021	£118.00	£118.00
Grit Bins	GB2	Grit Bin	Woodbridge Walk, just after SPT entrance, Oak Hill, Hollesley, Woodbridge	2019	£102.00	£118.00
Grit Bins	GB3	Grit Bin	Just past 3 Oak Hill, Hollesley, Woodbridge	2019	£102.00	£118.00
Grit Bins	GB4	Grit Bin	Entrance to School, School Lane, Hollesley, Woodbridge	Unknown	£1.00	£118.00
Grit Bins	GB5	Grit Bin	Opposite Fern Cottage (bottom of Bushy Lane), Alderton Road, Hollesley, Woodbridge	2022/23	£118.00	£118.00
Grit Bins	GB6	Grit Bin	Virtues Corner, Junction of Alderton Road and Lodge Road, Hollesley, Woodbridge	2022/23	£118.00	£118.00
Grit Bins	GB7	Grit Bin	Entrance to School Lane, The Street, Hollesley, Woodbridge	Unknown	£1.00	£118.00
Grit Bins	GB8	Grit Bin	Entrance to Parson's Hill, The Street, Hollesley, Woodbridge	Unknown	£1.00	£118.00
Grit Bins	GB9	Grit Bin	Opposite Hillside, Tower Hill Road, Hollesley, Woodbridge	Unknown	£1.00	£118.00
Grit Bins	GB10	Grit Bin	Rectory Road (Duck Corner), Hollesley, Woodbridge	2021	£118.00	£118.00
Grit Bins	GB11	Grit Bin	Entrance to Moorlands, Hollesley, Woodbridge	Unknown	£1.00	£118.00
Land	LD1	Community Land - Donation	Mallard Way, Hollesley, Woodbridge	Unknown	£1.00	£0.00
Land	LD2	Hollesley Playing Field	Woodbridge Road, Hollesley, Woodbridge	2008	£17,500.00	£0.00
Land	LD3	Oak Hill Playing Field	Land behind Hollesley Bay Officers Club, Oak Hill, Hollesley, Woodbridge	2006	£10,000.00	£0.00
Land	LD4	Hollesley New Cemetery	School Lane, Hollesley, Woodbridge	Pre 1997	£1.00	£0.00
Land	LD5	Allotments	The Street, Hollesley, Woodbridge	Pre 1997	£1.00	£0.00
Office Equipment	OE1	Dell Inspiron 15 5000 Series	Manor Farm, Hollesley, Woodbridge, Suffolk	2017	£800.00	£650.00
Office Equipment	OE2	Printer – Officejet Pro 7720	Manor Farm, Hollesley, Woodbridge, Suffolk	2018	£130.00	£130.00
Street Lights	SL1	43	Fox Hill – Opposite HUMOL Crest	Unknown	£1.00	£250.00
Street Lights	SL2	56	Fox Hill	Unknown	£1.00	£250.00
Street Lights	SL3	7	Oak Hill – o/s 87 Oak Hill	Unknown	£1.00	£250.00
Street Lights	SL4	8	Oak Hill – o/s 83 Oak Hill	Unknown	£1.00	£250.00
Street Lights	SL5	9	Oak Hill – o/s 78 Oak Hill	Unknown	£1.00	£250.00
Street Lights	SL6	10	Oak Hill – o/s 72 and 73 Oak Hill	Unknown	£1.00	£250.00
Street Lights	SL7	11	Oak Hill – o/s 69 Oak Hill	Unknown	£1.00	£250.00

Street Lights	SL8	71	School Lane – adjacent to School entrance	Unknown	£1.00	£250.00
Street Lights	SL9	39	The Street – Duck Corner – o/s Corner House	Unknown	£1.00	£250.00
Street Lights	SL10	40	The Street – opposite The Clumber	Unknown	£1.00	£250.00
Street Lights	SL11	41	The Street – opposite The Thatch	Unknown	£1.00	£250.00
Street Lights	SL12	42	The Street – opposite Shepherd and Dog PH	Unknown	£1.00	£250.00
Street Lights	SL13	69	The Street – opposite the steps	Unknown	£1.00	£250.00
Street Lights	SL14	70	Tower Hill Road – o/s 1 Stebbings Lane	Unknown	£1.00	£250.00
Play Equipment Oak Hill	PE1	Vandal Proof Goals (2)	Oak Hill Recreation Ground, Oak Hill, Hollesley, Woodbridge	2012	£1,750.00	£2,000.00
Play Equipment Oak Hill	PE2	Cantilever Swing	Oak Hill Recreation Ground, Oak Hill, Hollesley, Woodbridge	2012	£4,650.00	£6,000.00
Play Equipment Oak Hill	PE3	Super Nova and Grass Mats	Oak Hill Recreation Ground, Oak Hill, Hollesley, Woodbridge	2012	£6,547.00	£8,000.00
Play Equipment Oak Hill	PE4	Basketball Hoop and Concrete Base	Oak Hill Recreation Ground, Oak Hill, Hollesley, Woodbridge	2012	£3,520.00	£5,000.00
Play Equipment Village Hall	PE5	Slide	Hollesley Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	Pre 1997	£1.00	£2,000.00
Play Equipment Village Hall	PE6	Swings x 2	Hollesley Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2001	£5,375.00	£6,000.00
Play Equipment Village Hall	PE7	Multi Play Unit plus surfacing	Hollesley Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2002	£10,200.00	£14,000.00
Play Equipment Village Hall	PE8	Toddler Unit	Hollesley Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2002	£3,853.00	£5,000.00
Play Equipment Village Hall	PE9	Sling Rotator	Hollesley Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2021	£6,476.00	£6,476.00
Play Equipment Village Hall	PE10	Scooter Roundabout	Hollesley Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2021	£13,022.00	£13,022.00
Play Equipment Village Hall	PE11	Cantilever Swing	Hollesley Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2021	£7,888.00	£7,888.00
Play Equipment Village Hall	PE12	Twin Aerial Runway	Hollesley Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2021	£14,586.00	£14,586.00
Play Equipment Village Hall	PE13	Giant Snake Swing	Hollesley Recreation Ground, Woodbridge Road, Hollesley, Woodbridge	2021	£8,762.00	£8,762.00

Responsibilities

Number	Description	Details	Date
1	Maintenance of Hollesley New Cemetery – currently undertaken by Mr George Collins	Cutting of Grass, maintenance of furniture, cutting of hedges and emptying of rubbish bins	As and when required
2	Cutting of Grass at Oak Hill Playing Field – Currently undertaken by SC Norse (Reviewed on an annual basis)	Cutting of grass	13 cuts per year
3	Cutting of Grass at The Recreation Ground, - Currently undertaken by SC Norse (Reviewed on an annual basis)	Cutting of Grass	13 cuts per year
4	Monitoring of Speed Indicator Device (SID)	Monthly moving, Weekly battery changes, Battery charging	As and when
5	Community Speed Watch Team	Fortnightly sessions carried out by a team of 8 volunteers Team managed by Clerk and all data sent in by Clerk or Mr R Keyworthy	Once a fortnight